

TOWN OF CHRISTIANSBURG

PURCHASING DEPARTMENT
100 East Main Street
CHRISTIANSBURG, VA 24073
PHONE (540) 382-9519 X1135 | FAX: (540) 382-3762
Mark Hamric, Purchasing Coordinator

REQUEST FOR PROPOSALS 21-0031

ADDENDUM NUMBER 1

DATE: January 5, 2021
TITLE: Rehabilitation of the North Franklin Bridge Deck Over Crab Creek

Purpose:

The purpose of this Addendum Number 1 is as follows:

- Pre-proposal meeting agenda and minutes
- Pre-proposal sign-in sheet
- All other terms and conditions in the Request for Proposal remain the same.

Pre-Proposal Meeting Agenda (**Minutes**)

Project Name: Rehabilitation of North Franklin Street Bridge Deck Over Crab Creek

Date: January 5, 2021

Client: Town of Christiansburg

RFP #: 21-0031

1) **INTRODUCTIONS**

- Town Staff
 - Mark Hamric, Purchasing Coordinator (E: mhamric@christiansburg.org P: (540)-382-6120 x1135)
 - Justin St. Clair, PE, Project Manager (E: jstclair@christiansburg.org P: (540)-382-6120 x1166)
 - Sam Holtzscheiter, EIT, Civil Engineer I (E: sholtzscheiter@christiansburg.org P: (540)-382-6120 x1121)

2) **GENERAL**

- This project consists of rehabilitating the North Franklin Street Bridge Deck over Crab Creek. Samples collected in March of 2020 indicated elevated chloride concentrations in the bridge deck. To prevent degradation of the reinforcing steel, the deck will need to be rehabilitated.
- Work under this contract will consist of any and all consulting services required to design, bid, and subsequently rehabilitate the deck. The Town may choose to use the selected firm to inspect and conduct quality control during the construction process.
- Plan to advertise for construction Early 2022, could be earlier or later depending upon funding availability.
- Anticipated Addendum #1 Contents:
 - Pre-proposal meeting minutes
 - Received questions and answers

2) **SCHEDULE**

- RFP Questions Due – January 11, 2021 at 5:00 PM
- Expression of Interest Due Date and Time – January 21, 2021 at 3:00 PM
 - E-mail the Purchasing Coordinator (mhamric@christiansburg.org) at least ~~two~~ **three** business days before the due date and time for proposals to receive access to the Purchasing Coordinator's OneDrive.
- Short List or Final Consultant Selection Posted – NLT February 4, 2021
- Optional Interviews/Technical Presentations – NLT February 25, 2021
- Final Consultant Selection – NLT March 4, 2021
- Completed Negotiations Agreement Due – NLT April 1, 2021
- Consultant Contract Signed – NLT April 22, 2021

3) **SCOPE**

- Design Plans
 - **May include designs for the median and a proposed sidewalk on the east side of the bridge.**
- Materials Analysis
- Environmental Reviews & Permitting
- Railroad Coordination & Permitting
- Maintenance of Traffic (MOT) Plan
- Specifications
- Cost Estimation
- Preparation of Bidding and Contract Documents
- Construction Administration Support including, but not limited to:
 - Coordinating and administering pre-bid and pre-construction meetings
 - Ensuring work is completed in accordance to Contract Documents
 - Reviewing material tickets for conformance with specifications
 - Maintaining a Materials Notebook
 - Performing all field materials testing as needed for completion of the project
 - Preparing daily journal of construction activities
 - Pay request review and recommendation
 - Public awareness

- Site safety
- Traffic control inspection
- ESC inspections
- Coordinating and administering substantial and final completion walk-throughs
- Attending a scheduled one year anniversary project field review

4) **QUESTIONS**

- Questions received:
 - Are there any requirements for the use of SWaM or Woman Owned Businesses on the project?
 - No
- All questions are to be submitted to sholtzscheiter@christiansburg.org no later than 5 pm, local prevailing time, January 11, 2021.
- A written addendum containing questions and answers will be issued as quickly as possible.
- Are you planning any fence on the west side of the bridge?
 - No
- Is physical deterioration evident?
 - No severe physical deterioration
- Bridge was repaired in the 2000s, is the Town considering other repairs such as beam ends?
 - No, but they may be considered if there are repairs that make sense to do concurrently with the bridge deck rehab.
- Is there a construction budget for the project?
 - About \$1.5 million