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Town Officials

Richard G. Ballengee, Mayor
Jim Vanhoozier, Vice-Mayor
Henry Showalter, Councilmember
Michael Barber, Councilmember
Bradford J. "Brad" Stipes, Councilmember
R. Cordell Hall, Councilmember
Steve Huppert, Councilmember

Administrative Personnel

Town Manager	Barry D. Helms
Assistant Town Manager	Randall Wingfield
Assistant to the Town Manager	Adam Carpenetti
Director of Human Resources & Public Relations	Rebecca Wilburn
Director of Engineering & Public Works	Wayne Nelson
Clerk of Council	Michele Stipes
Director of Finance/Treasurer	Valerie Tweedie
Town Attorney	Guynn, Memmer & Dillon
Chief of Police	Mark Sisson
Chief of Fire Department	William Hanks
Captain of Lifesaving and Rescue Squad	Joseph Coyle
Superintendent of Public Works	Ricky Bourne
Director of Parks and Recreation	Bradley Epperley
Building Official	Jerry Heinline
Planning Director	Randall Wingfield

Boards, Commissions, & Committees

ADVISORY COMMISSION ON PARKS & RECREATION

Diane C. Fenton, Chairperson
Doris C. Oliver, Secretary
Morgan A. Fenton, Student Rep.
Mary B. Critzer
John M. Harris
Samuel W. Moore
Michael L. Saylor
James B. Williamson, Jr.
Tonia D. Winn
D. Michael Barber, Town Council Rep.

AQUATIC ADVISORY BOARD

Jeremy Williams, Chairperson
Steve Simmons, Secretary
Karen Drake
Shirley Hallock
Mark Layne
Amelia Tuckwiller
Jim Vanhoozier, Town Council Rep.

SENIOR CENTER ADVISORY BOARD ON PARKS & RECREATION

Tammy Caldwell
Wanda Garrison
Doris Oliver
Betty Gordon
Sue Epperly
Dean Gordon
Polly Board
Nadine Price

ARMORY BOARD OF CONTROL

Richard G. Ballengee
Thomas Morgan
R. Lance Terpenney

BOARD OF ZONING APPEALS

James C. Stewart, Chairperson
Tacy Newell-Foutz, Secretary
L. Jack Akers
James L. Kirk
Stanley R. Woodyard

PLANNING COMMISSION

Craig Moore, Chairperson
Joe Powers, Vice-Chairperson
Barry Akers
Ann H. Carter
Harry Collins
M.H. Dorsett, AICP
Ashley Parsons
Jennifer Sowers
Steve Huppert, Council Liaison

BLACKSBURG CHRISTIANBURG VPI WATER AUTHORITY

Wayne O. Nelson

MONTGOMERY REGIONAL SOLID WASTE AUTHORITY

R. Lance Terpenney, Chairperson
L. Allen (Al) Bowman, At-large Rep.
Barry D. Helms, Staff Attendee

CHAMBER OF COMMERCE

D. Michael Barber

NEW RIVER VALLEY AREA AGENCY ON AGING

Scott Weaver
Steve Huppert, Alternate

NEW RIVER VALLEY AIRPORT COMMISSION

Ernie Wade, Town Council Designee

VIRGINIA TECH/MONTGOMERY REGIONAL AIRPORT

Ann H. Carter, Secretary-Treasurer

CARDINAL CRIMINAL JUSTICE ACADEMY BOARD OF DIRECTORS

Mark A. Sisson

NEW RIVER VALLEY PLANNING DISTRICT COMMISSION

Scott Weaver
Henry Showalter, Town Council Rep.

VIRGINIA'S FIRST REGIONAL INDUSTRIAL FACILITIES AUTHORITY

Randy S. Wingfield
Barry D. Helms

WATER, SEWER & SOLID WASTE

D. Michael Barber
Henry Showalter

FINANCE

D. Michael Barber
Bradford J. Stipes

FIRE & RESCUE COMMISSION

James W. Epperly

STREET

Bradford J. Stipes
James W. Vanhoozier

PUBLIC HEALTH & WELFARE

ad hoc

CENTRAL BUSINESS DISTRICT

Henry Showalter
Steve Huppert

LOCAL EMERGENCY PLANNING COMMISSION

James W. Epperly, Chairperson
James Stewart, Vice-Chairperson
R. Lance Terpenney
Wayne Brockenbrough
Reginald M. Jones, III
Benjamin Penn
Kelly Walters
Mark A. Sisson
Barry D. Helms
James Bowman, Sr.

EMERGENCY SERVICES COORDINATOR & HAZARDOUS MATERIALS COORDINATOR

William L. Hanks

EMERGENCY SERVICES

Cord Hall
Jim Vanhoozier

EMERGENCY COMMUNICATION REGIONAL AUTHORITY (NRV)

Barry Helms
Adam Carpenetti (Alt.)
L. Allen (Al) Bowman, At-Large Rep.

MONTGOMERY REGIONAL ECONOMIC DEVELOPMENT

Ann H. Carter
John T. Overton

COUNCIL ON HUMAN RELATIONS

Mark A. Sisson
Cord Hall

CEMETERY

Bradford J. Stipes
Cord Hall

BUILDING CODE BOARD OF APPEALS

Rich Alvis, Electric
Richard Caldwell, Builder
Chris Pfohl, Plumber
Bob Poff, Property Manager
J.D. Price, Design Professional
Larry Martin, Design Professional (Alt.)
Earl Shrader, (Alt.)
John Travis, Builder (Alt.)

DEVELOPMENT CORPORATION (NRV)

D. Michael Barber

METROPOLITAN PLANNING ORGANIZATION (Blacksburg, Christiansburg-Montgomery area)

Mayor Richard Ballengee, Town Council Rep.
Adam Carpenetti, Town Staff Rep.
Wayne Nelson, Director of Engineering
Randall Wingfield, Assistant Town Manager

MBC DEVELOPMENT CORPORATION

Henry Showalter, Town Council Rep.
Mayor Richard Ballengee, Alternate

SOLID WASTE AUTHORITY (MONTGOMERY REGIONAL)

Lance Terpenney, Chair
L. Allen (Al) Bowman, At-Large Rep.
Barry D. Helms, Staff Attendee

TOURISM COUNCIL

Kathy Drummond
Connie Hale
Zach Kennedy
Tom Norman
Scott Sink
Henry Showalter

TRANSPORTATION SAFETY COMMISSION

Mark Sisson, Police Chief

VIRGINIA'S FIRST REGIONAL INDUSTRIAL FACILITY AUTHORITY

Barry D. Helms
Randall Wingfield

Street Department

A total of 0.00 lane miles of new Principal/Minor Arterial Extensions and 0.00 lane miles of new Collector/Local Streets were requested for annual maintenance payments.

The rate of maintenance payments for Principal/Minor Arterial was \$17,819 and \$10,461 for Collector/Local Streets during 2011-2012. Total street mileage, approved for annual maintenance payments by the Virginia Department of Transportation as of June 30, 2012, now total:

PRINCIPAL/MINOR ARTERIAL – 45.75 lane miles (15.31 centerline miles)

COLLECTOR/LOCAL STREETS – 202.98 lane miles (101.15 centerline miles)

CONSTRUCTION AND MAINTENANCE

NEW PAVEMENT CONSTRUCTION AND RECONSTRUCTION:

No new construction to report.

PLANT MIX:

<u>STREET NAME</u>	<u>ACTUAL TONAGE USED</u>
Circle Drive	297.84
Ellet Drive	461.66
Ash Drive	367.27
Aspen Street	87.77
Maple Drive	591.56
Poplar Lane	252.18
Birch Lane	159.19
Gum Drive	342.70
Colonial Drive	274.74
Ridgewood Drive	69.59
Holly Drive	256.87
Briarwood Drive	673.18
Summit Ridge Road	676.70
Alpine Drive	58.29

Boxwood Drive	158.77
Palmer Street	361.93
Applewood Drive	172.45
Redwood Drive	168.57
New Village Drive	451.50
TOTAL	5882.76

BRIDGE REPAIR:

None

BRIDGE REPLACEMENT:

None

SIDEWALK REPLACEMENT:

608 ft – Roanoke Street CDBG Phase 1A

NEW SIDEWALK:

639 ft

CURB & GUTTER REPLACED:

343 ft

RETAINING WALL:

N/A

Replaced/New Pipe and Structure Information 2011-2012

REPLACED:

<u>SIZE</u>	<u>MATERIAL</u>	<u>LOCATION</u>	<u>FEET</u>	<u>STRUCTURE</u>
24"	H.D.P.E	580 Chrisman St.	26	2-Head Walls
15"	C.M.P	Franklin Parke Ct & S Franklin St.	50	N/A
15"	H.D.P.E	1030 S Franklin St.	30	N/A
15"	H.D.P.E	605 Mink St.	30	N/A
15"	C.M.P	595 Mink St.	20	N/A
18"	H.D.P.E	1345 Providence Blvd.	12	N/A

NEW INSTALLATIONS:

<u>SIZE</u>	<u>MATERIAL</u>	<u>LOCATION</u>	<u>FEET</u>	<u>STRUCTURE</u>
N/A	N/A	High View St. & Mountain Dr.	N/A	1-24x24 Box & Grate
15"	H.D.P.E	960 & 970 Roanoke St.	46	1-Curb Inlet Box (4ft)
15"	C.M.P	1235 Depot St.	7	N/A
15"	H.D.P.E	250 Tanglewood Dr.	20	N/A
15"	C.M.P	1115 Glen Ct.	42	N/A
15"	C.M.P	620 Magna Carta Via	5	N/A
15"	H.D.P.E	30 Jessie Cir.	80	1-24x24 Box & Grate
15"	H.D.P.E	60 Alexander Ct.	83	N/A
15"	H.D.P.E	228 Roundhill Dr.	50	1-24x24 Box & Grate
18"	C.M.P	20 Jessie Cir.	169	2-30x30 Box & Grates
15"	H.D.P.E	70 Alexander Ct.	60	1-24x24 Box & Grate
15"	C.M.P	45 Diamond Ave.	40	15 inch Flarred End Section
18"	C.M.P	90 Cullen Ct.	62	2-30x30 Box & Grates
15"	H.D.P.E	50 Katie Ln.	42	N/A
15"	C.M.P	175 Jones St.	8	N/A
24"	H.D.P.E	295 Ash Dr.	67	1-24x24 Box & Grate
15"	H.D.P.E	295 Ash Dr.	10	1-36x36 Box & Grate
15"	C.M.P	50 Alder Ln.	10	N/A
15"	H.D.P.E	40 Katie Ln.	60	1-24x24 Box & Grate
15"	H.D.P.E	30 Alexander Ct.	84	N/A
15"	H.D.P.E	825 Montgomery St.	100	1-24x24 Box & Grate
15"	H.D.P.E	1075 New Village Dr.	154	1-24x24 Box & Grate
24"	C.M.P	80 Cullen Ct.	60	N/A
15"	H.D.P.E	1250 Roanoke St.	40	1-24x24 Box & Grate
<u>SIZE</u>	<u>MATERIAL</u>	<u>LOCATION</u>	<u>FEET</u>	<u>STRUCTURE</u>

15"	H.D.P.E	55 Katie Ln.	25	N/A
N/A	N/A	300 Majestic Dr.	N/A	1-24x24 Box & Grate
15"	H.D.P.E	75 Ellett Rd.	20	N/A
15"	H.D.P.E	645 Lewis St.	38	3-24x24 Box & Grates
24"	H.D.P.E	235 Ash Dr.	78	2-24x24 Box & Grates

STREET LIGHTS:

There were 21 street lights installed in the fiscal year 2011-2012.



Water Department

New Water Service Installed – In Town 62
 (57 residential, 5 commercial)

ACCUMULATIVE WATER SERVICES – IN TOWN 10,229

New Water Services Installed – Out of Town 2

ACCUMULATIVE WATER SERVICES – OUT OF TOWN 478

TOTAL WATER SERVICES – IN AND OUT OF TOWN **10,707**
 (Includes multiple services, i.e. more than one service per connection)

WATER CONSUMPTION AND SALES: (in gallons)

Consumption – Town System 536,192,792
 Sales – Montgomery County 129,101,324

TOTAL CONSUMPTION **665,294,116**

NEW MAINS INSTALLED:

<u>Size</u>	<u>T/D</u>	<u>LOCATION</u>	<u>FEET</u>	<u>G.V</u>	<u>F.H.</u>
8"	D	Bishops Gate Rd.	1290	3	2
8"	T	Miller & Alleghany St. Project	3000	9	7
6"	T	Miller & Alleghany St. Project	1950	8	-
4"	T	Miller & Alleghany St. Project	160	1	-

WATER SYSTEM-ACCUMULATIVE MILEAGE:

<u>SIZE</u>		<u>FEET</u>	<u>MILES</u>
1"	Water Main	1,141.14	0.22
1.5"	Water Main	348.72	0.07
2"	Water Main	47,557.11	9.01
4"	Water Main	110,164.26	20.86
6"	Water Main	337,202.28	63.86
8"	Water Main	200,077.20	37.89
10"	Water Main	40,602.90	7.69

<u>SIZE</u>		<u>FEET</u>	<u>MILES</u>
12"	Water Main	52,752.59	9.99
16"	Water Main	10,825.11	2.05
20"	Water Main	771.01	0.15
TOTAL		801,442.32	151.79

*Note: Accumulative distances compiled from Town Geographic Informative System (GIS) Mapping.

Sewer Department

New Sewer Service Installed – In Town	58
ACCUMULATIVE SEWER SERVICES – IN TOWN	9,411
New Sewer Services Installed – Out of Town	2
ACCUMULATIVE SEWER SERVICES – OUT OF TOWN	74
TOTAL SEWER SERVICES – IN AND OUT OF TOWN	9,499
(Includes multiple services, i.e. more than one service per connection)	

NEW SANITARY SEWER GRAVITY MAINS INSTALLED:

<u>SIZE</u>	<u>T/D</u>	<u>LOCATION</u>	<u>FEET</u>	<u>MANHOLES</u>
8"	D	Kensington Utility Extension	2629	3
8"	D	Bishop Gate Road	1290	4
15"	T	Diamond Hill Park (replacement/upgrade)	1295	5
8"	T	Miller & Alleghany St. Project	3400	19

T = Town
D = Developer

NEW SANITARY SEWER FORCE MAINS INSTALLED:

None

PUMP STATIONS:

None

SEWER SYSTEM - ACCUMULATIVE MILEAGE:

<u>SIZE</u>		<u>FEET</u>	<u>MILES</u>
2"	Sewer Main	961.16	.18
4"	Sewer Main	6,225.86	1.18
6"	Sewer Main	43,573.76	8.25
8"	Sewer Main	641,132.87	121.42
10"	Sewer Main	32,259.41	6.11
12"	Sewer Main	13,822.56	2.62
15"	Sewer Main	15,946.53	3.02

<u>SIZE</u>		<u>FEET</u>	<u>MILES</u>
21"	Sewer Main	618.59	0.12
24"	Sewer Main	14,261.39	2.70
30"	Sewer Main	7,093.80	1.34
TOTAL		781,331.97	147.97

*Note: Accumulative distances compiled from Town Geographic Information System (GIS) Mapping.

WASTEWATER TREATMENT PLANT:

The Town collected and treated 848,700,000 gallons of wastewater for FY 11-12 for an average of 2,318,852 gallons per day. This is a decrease of 128,232,000 gallons per year or 357,674 gallons per day from FY 10-11.

TOTAL WASTEWATER TREATMENT COSTS:

	<u>2012</u>	<u>Per Thousand</u>	<u>2011</u>	<u>Per Thousand</u>	<u>2010</u>	<u>Per Thousand</u>
Plant Operation	\$1,397,085	1.65	\$1,400,957	1.60	\$1,758,060	1.80
System Operation	\$867,576	1.02	\$992,171	1.13	\$987,080	1.01
Debt Service- Interest	\$927,812	1.09	\$934,360	1.07	\$940,258	0.96
TOTAL COST COLLECTION & TREATMENT	\$3,192,473	3.76	\$3,329,488	3.80	\$3,685,398	3.77

Sanitation Department

	FY 2012	FY 2011	FY 2010
Garbage Weight (in tons)	8,387	8,727	9,370
Mileage:			
Garbage Truck Mileage	44,123	29,209	42,487
Mechanical Street Sweeper	6,218	3,096	3,935
Loads:			
Leaves	308	308	310
Brush, trash and junk (622 junk, 273 brush)	895	640	1,024
Commercial Containers (81 leased, 7 municipal use, and 8 church use (no charge))	96	104	130

CLEANUP WEIGHT IN TONS		CLEANUP COSTS	
REMOVAL OF:		LABOR COST FOR REMOVAL OF:	
Brush	249.60	Brush	\$ 18,165.89
Junk and Extra Trash	514.70	Junk and Extra Trash	39,424.93
Leaves	613.50	Leaves	51,558.64
TOTAL	1,377.80	TOTAL	\$ 109,149.46

Figures include Spring and Fall cleanup weeks and Fall leaf collection for FY 2011-2012.

RECYCLING PROGRAM

The following materials (in pounds) were collected for recycling by the Town of Christiansburg:

	<u>FY 2012</u>	<u>FY 2011</u>	<u>FY 2010</u>
Containers	350,240	308,960	283,940
Papers	568,780	480,106	488,600
TOTAL	919,020	789,066	772,540

The Town accepted glass, plastic, steel, and aluminum containers at the Spradlin Farm Shopping Center, Gateway Plaza, and the Betty Drive drop-off point. Newspapers and mixed papers were also collected at the Gateway Plaza and the Betty Drive location. Corrugated cardboard was also collected at the Recreation Center.

During May 2012 the Town also participated in the Household Hazardous Waste Collection and latex paint exchange with the Town of Blacksburg and Montgomery County.

Police Department

	<u>FY 2012</u>	<u>FY 2011</u>	<u>FY 2010</u>
CRIMINAL OFFENSES			
Murder/Non-negligent Manslaughter	0	1	1
Sexual Misconduct Offenses	26	29	48
Assault and Battery	303	336	325
Arson	2	7	7
Burglary/Breaking and Entering	88	72	91
Robbery	3	8	14
Motor Vehicle Theft	24	24	17
Shoplifting and Larceny	621	625	649
Forgery and Fraud	177	195	180
Weapon Violation	42	32	21
Drug Charges	256	214	388
Juvenile Crimes	79	109	130
Other Criminal Offenses	1189	1138	865
TOTAL CRIMINAL OFFENSES	2,810	2,790	2,736
TRAFFIC WARRANTS			
Speeding	1522	998	1202
Seat Belt/ Child Seat	1281	663	598
Expired Stickers	873	844	979
Improper Equipment	298	203	182
Stop Sign/Traffic Signal	615	470	552
Suspended/No License	475	379	382
DUI	179	187	155
Reckless Driving	63	62	73
Other Traffic Arrests	1,952	1,865	1,862
TOTAL TRAFFIC WARRANTS	7,258	5,671	5,985
COMMUNICATION SERVICES			
Calls Received (Police, Fire and Rescue)	36,573	37,467	38,241
Escorts	261	325	518
Accidents Worked	966	866	1,083
Assist Motorists	2,367	2,316	2,477
Alarms Answered	1,044	908	884
First Aid (Police Response)	2,510	1,881	944
Fire Dept.(Police Response)	408	321	145
TOTAL OF COMMUNICATION SERVICES	44,129	44,084	44,292
ORDINANCE SERVICES			
Fire Lane	63	91	197
Improper Parking	150	180	181
Handicapped Parking	96	109	159
Other	115	5	0
TOTAL OF PARKING SERVICES	424	385	537
TOTAL OF SERVICES PERFORMED	54,621	52,930	53,550
TOTAL MILEAGE	581,393	566,732	527,435

Fire Department

FIRE CALLS ANSWERED	<u>FY 2012</u>	<u>FY 2011</u>	<u>FY 2010</u>
Christiansburg:			
Alarms	524	513	532
Weather Related Assistance Calls	40	14	37
TOTAL	564	527	569
County			
Alarms	258	296	322
Weather Related Assistance Calls	22	20	21
TOTAL	280	316	343

HONORS AWARDED TO MEMBERS

Chief Billy Hanks

Coordinator of Emergency Services
 Past President and Life Member of Southwest Virginia Firefighters Association
 Board of Directors Virginia Fire Prevention Association
 Appointed to NRV Emergency Communications Joint Advisory Committee

Buddy J. Smith

Elected 1st Vice President of Southwest Virginia Firefighters Association

Roy L. Redd

Appointed Sgt. of Arms Virginia State Firefighters Association
 Past President and Life Member-Southwest Virginia Firefighters Association
 Recipient of the Above and Beyond Award-Southwest Virginia Firefighters Association
 Secretary-Treasurer Montgomery County Firefighters Association

Danny R. Yopp

Past President and Life Member Southwest Virginia Firefighters Association

David Akers

Elected as Secretary for the Virginia State Firefighters Association
 Past President and Life Member of Southwest Virginia Firefighters Association
 Recipient of the Above and Beyond Award-Southwest Virginia Firefighters Association
 Chairman Convention Committee-Southwest Virginia Firefighters Association

Jeremy Williams

Past President Southwest Virginia Firefighters Association

Former Chief James W. Epperly

Past President – State Fire Chiefs Association
 Past President Virginia State Firefighters Association
 Pat member Virginia Fire Services Board – Chairman 1990
 Appointed Chairman for the Nominating Committee Virginia State Firefighters Association
 Charter Member VA Fire Services Council
 Past President and Life Member Southwest Virginia Firemen’s Association
 Chairman Montgomery County Fire & Rescue Commission

Contest Awards Presented to members of the Christiansburg Fire Department at the
2012 Southwest Firefighters Association Convention
held in Roanoke, VA

Air Pac:

1st Place: Forest Redd, 7.44 seconds

1 Man Dressing:

2nd Place: Forest Redd, 10.98 seconds

3 Man Dressing:

2nd Place Team: Forest Redd, Scott Phillips, John Linkous 13.24 seconds

3rd Place Team: Brian Horne, Mike Hutchinson, Potsie Smith, 13.29 seconds

Hose Coupling

2nd Place: Brad Woolwine, 10.53 seconds

3rd Place: Mike Hutchison, 12.79 seconds

Dressing Contest with Zipper/Velcro

3rd Place: Mike Hutchinson, 14.07 seconds

Over "50" Dressing Contest

2nd Place: Bobby Sowder, 17.06 seconds

3rd Place: Donnie Reed, 17.12 seconds

Rescue & Lifesaving

RESCUE & LIFESAVING CALLS ANSWERED	<u>FY 2012</u>	<u>FY 2011</u>	<u>FY 2010</u>
Christiansburg:			
Calls Answered	2,610	2,287	2,381
Montgomery County:			
Calls Answered	997	1,247	1,355
TOTAL CALLS ANSWERED IN CHRISTIANSBURG & MONTGOMERY COUNTY	3,607	3,534	3,736

The Christiansburg Rescue Squad began as a private non-profit corporation known as the Christiansburg Lifesaving and Rescue Crew, Inc., providing rescue services to the community beginning in 1947. In the late 1980's the organization's building on Stone Street was deeded to the Town and the Christiansburg Lifesaving and Rescue Squad surrendered its corporate status and became a Town department. The Town completed a new Rescue Squad Building at 190 Depot Street, NW next to the Fire Station in 1997.

The Christiansburg Rescue Squad is led by a full-time Chief who reports directly to the Town Manager. The squad is staffed by approximately 75 active volunteer members and supplemented by several part time employees.

The Christiansburg Rescue Squad serves the entire Town as well as a portion of Montgomery County for a total service area of approximately 150 square miles. The squad handles over 3,800 calls for service each year. Calls to the squad are dispatched by both the Christiansburg Police Department and the Montgomery County Sheriff's Office. The squad operates 5 advanced life support ambulances, two crash/rescue trucks, one utility truck, two boats and several quick response vehicles.

The Christiansburg Rescue Squad is a member of the Virginia Association of Governmental EMS Administrators and the Virginia Association of Volunteer Rescue Squads, and is licensed as an Advanced Life Support agency by the Virginia Office of Emergency Medical Services.

Department of Parks & Recreation

PROGRAMS AND SERVICES SUMMARY

		Number	Sessions	Participants	Teams	Spectators
Youth Community Programs	2012	100	452	705	N/A	N/A
	2011	90	317	672	N/A	N/A
	2010	90	437	617	N/A	N/A
Adult Community Programs	2012	214	1,457	4,348	N/A	N/A
	2011	194	1,313	3,807	N/A	N/A
	2010	199	1,499	4,169	N/A	N/A
Youth Athletic Programs	2012	46	500	1,089	79	32,500
	2011	46	545	1,275	102	35,425
	2010	48	603	1,375	110	39,195
Adult Athletic Programs	2012	18	697	1,197	98	10,455
	2011	18	689	1,034	96	10,335
	2010	18	683	1,009	93	10,245
Senior Citizen Programs	2012	162	1,351	15,584	N/A	N/A
	2011	138	1,212	15,170	N/A	N/A
	2010	167	1,483	18,468	N/A	N/A
Special Population Programs	2012	5	13	773	N/A	N/A
	2011	7	21	956	N/A	N/A
	2010	7	16	858	N/A	N/A
Youth Special Events	2012	8	8	559	N/A	2,910
	2011	9	9	559	N/A	3,460
	2010	10	10	704	N/A	3,185
Adult Special Events	2012	8	12	427	N/A	6,400
	2011	11	13	642	N/A	7,430
	2010	12	15	456	N/A	8,860
Senior Citizen Special Events	2012	21	29	1908	N/A	N/A
	2011	23	21	1024	N/A	N/A
	2010	18	22	2502	N/A	N/A
Clubs	2012	2	40	234	N/A	N/A
	2011	4	40	440	N/A	N/A
	2010	4	67	508	N/A	N/A
Totals	2012	584	4,559	26,824	177	52,265
	2011	540	4,180	25,579	198	56,650
	2010	573	4,836	30,666	203	61,485

Weekend Tournaments Totals	Number of Teams	Number of Games	Number of Spectators	Hotels in Christiansburg	Hotels in Surrounding Area
	581	914	49,547	1,004	802

Aquatic Center

Bordered by a stream and surrounded by the Skate Park and Depot Street Park, the Aquatic Center is located at 595 North Franklin Street, in the Town of Christiansburg.

The 64,000 square foot Aquatic Center opened to the public July 18, 2010.

The facility encompasses a 50-meter competitive pool; 10-meter diving platform; 1 and 3 meter spring boards; two wet classrooms; beach entry leisure pool with 2-story water slide; warm water therapy pool; outdoor sundeck; multi-purpose rooms; fitness room; administrative offices and seating for 1,000 spectators.

The Aquatic Center employs thirteen full-time staff and approximately fifty-five part-time personnel.

Programs and Services Summary

	Number of Classes	Resident	Non-Resident	Total # of Participants
Youth				
Swim Lessons	88	221	272	493
Activities	9	10	21	31
Private Lessons	-	28	31	59
Stroke School	-	-	-	-
Adult				
Water Fitness Classes	77	175	192	367
Swim Lessons	4	5	11	16
Lifeguard Classes	9	7	34	41
Private Lessons	-	1	9	10
Special Events				
Movie Night	3	-	-	57
World's Largest Swim Lesson	-	-	-	125
Birthday Parties	394	-	-	7,880
Competitive Meets				
	20	-	-	8,407
Room Reservations				
	85	-	-	2,125

Membership Report

Membership	Resident	Non-Resident	Total
Adult 12 Visit	179	180	359
Adult One Year	41	26	67
Adult Six Month	45	11	56
Child 12 Visit	89	110	199
Child One Year	12	16	28
Child Six Month	13	21	34
Couple/Single Parent One Year	64	30	94
Couple/ Single Parent Six Month	24	8	32
Family One Year	47	17	64
Family Six Month	17	4	21
Senior One Year	35	13	48
Senior Six Month	18	3	21
Senior 12 Visit	56	73	129
Youth 12 Visit	11	37	48
Youth One Year	4	10	14
Youth Six Month	9	11	20
Totals	664	570	1,234

Day Passes

Day Passes	Total
Adult	10,104
Child	16,172
Youth	4,132
Senior	1,689
Dry Passes	3,682
Total	35,779

Hosted Meets

Meet	Participants	States Attended	Date
CCA Summer Classic	300	VA, WV, TN, MD	July 2011
USA Diving Zone Meet	87	MI, VA, NC, PA, TX, NJ, DE	July 2011
SVSL Championship	289	Local	July 2011
VA LC Age Group Champs	654	VA	July 2011
WV LC Championship	228	VA, WV, OH	August 2011
HOKI November Meet	743	VA, TN, MD, NC	November 2011
HOKI December Invitational	507	VA, TN, MD, NJ, NY	December 2011
Southwest Virginia High School Invitational	750	VA, NC, TN	December 2011
Virginia Tech Invitational	100	VA, NC, GA	February 2012
VHSL	663	(State)	February 2012
Women's ACC Championship	307	VA, GA, MA, SC, NC, FL, MD	February 2012
Men's ACC Championship	310	VA, GA, MA, SC, FL, MD	February 2012
VT Long Course Invitational	96	VA, NC, GA, MD, SC	February 2012
Virginia SC Senior Champs	451	VA	March 2012
Virginia SC Age Group Champs	720	VA	March 2012
HOKI June Invitational	355	VA, TN, PA	June 2012
Commonwealth Games Masters Meet	62	VA, MD, NC	June 2012
HOKI Tri Meet	170	VA	May 2012
High School Meets	810	VA, TN	Fall/Winter
Virginia Tech Meets	805	VA, NC, FL, GA	Fall/Winter

Total Participants	8,407
Estimated Spectators	12,610

Building/Zoning Permits

TYPE OF CONSTRUCTION	NO. OF PERMITS			APART- MENTS FY 2010	ESTIMATED CONSTRUCTION COSTS FY 2011-2012
	2012	2011	2010		
Condos	0	0	0	0	\$0
Single Family-New Dwellings	60	37	66	0	\$6,528,790
Townhouses	0	11	11	0	
Duplexes	0	2	6	0	
Multi-Family	0	8	0	0	
New Business	3	1	6	0	\$872,022
New Industry	2	0	2	0	\$10,115,000
New Public Buildings	1	1	1	0	\$1,105,700
Alterations/Additions/Repairs:					
Residents	156	148	156	0	\$1,469,360
Business	51	32	45	0	\$9,147,411
Public Building	19	16	4	0	\$667,350
Industry	2	1	1	0	\$2,090,697
Sign Permits	193	154	222	0	\$261,799
Demolition	5	3	7	0	\$48,905
Blasting	0	0	1	0	
Electrical, Plumbing, Gas	196	164	127	0	\$3,621,472
Mobile Homes	6	3	14	0	\$42,600
Industrial Building Units	0	0	0	0	
Moving Buildings	0	0	0	0	
Foundation-Moved Structure	0	0	0	0	
Mechanical	164	131	92	0	\$3,613,938
Water/Sewer Line Permits	203	237	124	0	\$1,202,845
Removal U.G Storage Tanks	5	0	5	0	\$13,990
Flammable Liquid Storage Tanks- Underground/Aboveground	1	0	0	0	\$35,000
Tent	4	5	6	0	\$3,100
TOTALS	1071	954	896	0	\$40,839,979

Real Estate & Personal Property Assessments

TAX YEAR 2011

	<u>ASSESSED VALUE</u>	<u>TAX LEVIED</u>	<u>TAX RELIEF</u>
REAL ESTATE: (Tax Rate \$0.1126/\$100)			
Real Estate	\$1,949,865,463	\$2,195,548	\$33,550
Public Service Real Estate	47,101,275	53,036	0
Mobile Home Real Estate	3,627,208	4,084	0
TOTAL REAL ESTATE	\$2,000,593,946	\$2,252,668	\$33,550
PERSONAL PROPERTY: (Tax Rate \$0.45/\$100)			
Personal Property	\$127,135,234	\$542,398	\$227,058
Public Service Personal Property	164,323	739	0
Machinery and Tools	59,378,139	267,202	0
Furniture and Fixtures	36,247,480	163,114	0
Computer Equipment	3,958,658	17,814	0
TOTAL PERSONAL PROPERTY	\$226,883,834	\$991,267	\$227,058
TOTAL REAL ESTATE & PERSONAL PROPERTY	\$2,227,477,780	\$3,243,935	\$260,608

Cemetery

Sunset Cemetery, located on South Franklin Street, is owned and operated by the Town of Christiansburg. Sunset Cemetery is a perpetual record of yesterday and a sanctuary of peace today. Sunset Cemetery sits on approximately 34 acres. The property consists of an office building, maintenance garage, and approximately 9 acres of undeveloped land. The Cemetery office maintains a database that includes over 15,000 records that are used in the selling of plots and genealogical research. Staff assists families with burial arrangements, opens and closes graves, and performs general maintenance, which includes landscaping and monument restoration.

<u>Burials</u>	<u>Cremations</u>	<u>Plots Sold</u>
70	11	35

PLANNING AND ZONING
JULY 1, 2011 – JUNE 30, 2012 FISCAL YEAR

PLANNING COMMISSION:

REZONING REQUESTS:

Total requests – 2

Recommended approval	- 0
Recommended disapproval	- 1*
Withdrawn by applicant	- 1

*The 1 Conditional Use Permit request recommended for disapproval by the Planning Commission was subsequently withdrawn by the applicant prior to Town Council action.

CONDITIONAL USE PERMITS:

Total requests – 13

Recommended approval	- 9*
Recommended disapproval	- 2**
Withdrawn by applicant	- 2

*1 of the 9 Conditional Use Permit requests recommended for approval by the Planning Commission was approved by Town Council during Fiscal Year 2012-2013.

**The 1 of the 2 Conditional Use Permit request recommended for disapproval by the Planning Commission was subsequently withdrawn by the applicant prior to Town Council action.

OTHER RECOMMENDATIONS – MISCELLANEOUS:

- Recommended to Council to deny a proposed ordinance amending Chapter 30 “Zoning” of the Christiansburg Town Code in regards to provisions for urban agriculture including the keeping of chicken hens, chicks and beehive stands, and provisions for agriculture and forestry uses in the R-1A Rural Residential District including the keeping of horses.
- Recommended to Council to hold separate public hearings for Town Council and the Planning Commission and amended the Planning Commission By-laws in regards to separate public hearings and meetings dates.
- Recommended to Council to adopt an ordinance amending Chapter 28 “Traffic and Motor Vehicles” of the Christiansburg Town Code in regards to provisions for idling vehicles.
- Adopted a Resolution of support for the Consolidated Annual Performance Evaluation Report (CAPER) required for Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds for sidewalk improvement and development along Roanoke Street.
- Adopted a Resolution supporting the American Electric Power (AEP) Falling Branch – Merrimac 138 kV Transmission Line Project and the selection of Alternative Route 1 for proposal to the State Corporation Commission.
- Requested Council to hire a professional consultant to assist in the Christiansburg Downtown Historic District Preliminary Information Form (PIF) for the Virginia Department of Historic Resources.
- Adopted a Resolution recommending Town Council reestablish the fees for separate public hearings as follows: Properties of less than 5 acres – \$500.00; Properties of 5 – 20 acres – \$750.00; Properties greater than 20 acres – \$1,000.00; Plus an additional \$6.00 per letter for requests with 50 or more adjoining owners.
- Recommended to Council a Planning Commission leave of absence policy and adopted an amendment to the Planning Commission By-laws regarding the leave of absence policy.
- Recommendation to Council adopt an ordinance amending Chapter 30 “Zoning” of the Christiansburg Town Code in regards to provisions for private recreational facilities in the I-1 Limited Industrial District.
- No recommendation to Council in regards to an ordinance amending Chapter 30 “Zoning” of the Christiansburg Town Code in regards to multi-family residential density in the B-3 General Business District due to a tie vote.
- Reviewed the Christiansburg Downtown Historic District Preliminary Information Form (PIF) for the Virginia Department of Historic Resources.

- Recommendation to Council adopt an ordinance amending Chapter 30 “Zoning” of the Christiansburg Town Code in regards to definitions, provisions for Conditional Use Permits, parking, setbacks, permitted uses, height regulations, townhouse regulations, site plan review, and variances.
- Recommendation to Council of FY 2012-2013 Capital Improvements Plan.

TOWN COUNCIL:

AMENDMENTS TO SECTIONS OF TOWN CODE:

Proposed – 12

Approved	- 11
Disapproved	- 1

* 8-2-11 Council adopted an ordinance amending Chapter 28 “Traffic and Motor Vehicles” of the Christiansburg Town Code authorizing the Town Manager to reduce the speed limit on roads in the Town on which work is being done or which are under construction or repair.

*09-06-11 Council denied a proposed ordinance amending Chapter 30 “Zoning” of the Christiansburg Town Code in regards to provisions for urban agriculture including the keeping of chicken hens, chicks and beehive stands, and provisions for agriculture and forestry uses in the R-1A Rural Residential District including the keeping of horses.

* 10-18-11 Council adopted an ordinance amending Chapter 28 “Traffic and Motor Vehicles” of the Christiansburg Town Code in regards to provisions for idling vehicles.

* 10-18-11 Council adopted an ordinance amending Chapter 29 “Water and Sewers” of the Christiansburg Town Code in regards to provisions for warning (voluntary) and emergency (mandatory) water conservation.

* 12-6-11 Council adopted an ordinance amending Chapter 11 “Finance and Taxation” of the Christiansburg Town Code in regards to tax exemptions and deferrals for the elderly and totally disabled.

* 12-20-11 Council adopted an ordinance amending Section 17-10 Gravel Shooters, Airguns, Etc. of Chapter 17 “Offenses-Miscellaneous” of the Christiansburg Town Code to allow the discharge of pneumatic guns on private property under certain conditions, and to adopt new Sections 17-26 and 17-27 in regards to firearms, bows, and urban archery.

* 02-07-12 Council adopted an ordinance amending Article VI. Meals Tax of Chapter 11 “Finance and Taxation” of the Christiansburg Town Code to update the penalty, interest, and meals tax enforcement provisions.

* 2-21-12 Council adopted an ordinance amending Chapter 30 “Zoning” of the Christiansburg Town Code in regards to provisions for private recreational facilities in the I-1 Limited Industrial District.

* 2-21-12 Council adopted an ordinance amending Chapter 30 “Zoning” of the Christiansburg Town Code in regards to multi-family residential density in the B-3 General Business District.

* 6-5-12 Council adopted an ordinance amending Chapter 9 “Buildings”; Chapter 15 “Licenses Generally”; Chapter 26 “Subdivisions”; and Chapter 30 “Zoning” of the Christiansburg Town Code in regards to rates and fees.

* 6-5-12 Council adopted an ordinance amending Chapter 11 “Finance and Taxation” of the Christiansburg Town Code in regards to transient lodging tax and meals tax.

* 6-19-12 Council adopted an ordinance amending Chapter 30 “Zoning” of the Christiansburg Town Code in regards to definitions, provisions for Conditional Use Permits, parking, setbacks, permitted uses, height regulations, townhouse regulations, site plan review, and variances.

REQUEST FOR STREET VACATIONS:

Proposed – 1

Approved - 1 (Portion of Red Oak Drive)

Disapproved - 0

OTHER RECOMMENDATIONS – MISCELLANEOUS:

- Council authorized Interim Town Manager Helms to post a speed limit of 15 miles per hour on Alleghany Street for sixty days, and to proceed with the finalization of an ordinance allowing the Town to post lower speed limits along streets under construction for the duration of the construction project.
- Council approved the Community Development Block Grant - 2011-2012 Annual Action Plan.
- Council accepted advertisement for proposal, under the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA), for the replacement of culverts at Independence Boulevard upstream of the Diamond Hills Stream Restoration project.
- Council heard several presentations from Becky Martin of Blacksburg Transit included quarterly reports, ridership information, new route possibilities, a review of the Capital and Operating Funding process, Capital Funding, and an overview of the Blacksburg Capital Improvement Program that includes bus shelters (existing and proposed) and two new

- buses.
- Council adopted a Resolution of Request for Recreation Access Program Funds for the Huckleberry Trail extension.
 - Council adopted an ordinance to reduce the speed limit on Alleghany Street and Miller Street during construction for longer than sixty days.
 - Council recommended the reappointment by the Circuit Court of Montgomery County, Virginia, of Tacy Newell-Foutz to the Board of Zoning Appeals for a five year term beginning September 1, 2011 and expiring August 31, 2016.
 - Council appointed representatives to the of Tourism Council representatives with terms of the representatives as follows: Mr. Scott Sink - 2 years; Mr. Tom Norman - 2 years; Ms. Kathy Drummond - one year; Mr. Zach Kennedy - one year; Ms. Connie Hale - one year; and Council representative Councilman Showalter.
 - The Town hired Joe Coyle as the new Rescue Squad Captain.
 - The Town hosted the 2011 Dixie Boys and Junior Boys State Tournaments.
 - Council reappointed Miss Morgan Fenton as the Student Representative to the Recreation Advisory Commission Appointee for another one (1) year appointment.
 - Council appointed Mr. Wayne O. Nelson, Town Engineering/Public Works Director, to the Blacksburg - Christiansburg - VPI Water Authority for the remaining three years of the four (4) year term.
 - Council voted to keep the Dry Pass Fee of \$2.00 charged for a non-swimming customer as part of the Aquatic Center fee structure.
 - The Town entered into a contract with MuniCode for recodification of the Christiansburg Town Code.
 - Council set the personal property tax relief percentage at 45% for the tax year 2012as required by the Personal Property Tax Relief Act.
 - Town Council appointed Barry Helms as Town Manager.
 - The Christiansburg Aquatic Center won two awards: the Virginia Recreation and Park Society named the Christiansburg Aquatic Center the “Best New Facility” for population under 25,000 and Aquatics International magazine selected the Christiansburg Aquatic Center as one of thirteen “Best in Class” facilities for its "Best of Aquatics" award.
 - The Town recycling facilities began accepting plastics numbered 1 through 7, except Styrofoam and plastic bags.
 - Council reappointed Mr. Scott Weaver to serve another term as representative on the New River Valley Agency on Aging and reappointed Councilman Steve Huppert to serve as alternate.
 - Council heard a presentation from Mr. Elijah Sharp of the New River Valley Planning District Commission regarding the 2011 New River Valley’s Bikeway, Walkway, Blueway Plan along with a map indicating the various pathways planned. Mr. Sharp explained that the plan was originally a recreational document, but has evolved into a multijurisdictional alternative transportation plan, with input from each community.
 - Council adopted the Consolidated Annual Performance and Evaluation Report (CAPER) required by the U.S. Department of Housing and Urban Development (HUD).
 - Council approved a request by the Planning Commission to hold separate Public Hearings.
 - Council adopted the Regional Water Supply Plan.
 - Council adopted a Resolution in support of a TEA-21 Downtown Grant application.
 - Council supported the endorsement of a Regional Bikeway, Walkway, Blueway Plan.

- Council authorized the Town to send a letter to the State opposing proposed truck weight changes, which could cause potential damage to local roadways.
- Council approved Planning Commission's request to hire a professional consultant to assist in the Christiansburg Downtown Historic District Preliminary Information Form (PIF) for the Virginia Department of Historic Resources and to provide funding up to fifty-four hundred dollars.
- Council granted an additional sixty (60) day employee leave of absence, to take effect when the current sixty days expires.
- Council authorized the Town Manager to begin the bidding process for the annual employee Christmas gift certificates given each year to full-time, salaried employees. The bid requests are sent to Christiansburg grocery stores for certificates in the amount of \$50.00.
- Council heard a presentation from Mr. Jerry Ford, Jr., on behalf of the New River Valley Bicycle Association (NRVBA), and Whitney Johnson of the Virginia Tech Center for Student Engagement and Community Partnerships (CSECP), for a proposal for The Bike Kitchen, a program that provides refurbished bikes to low income individuals and families. It was the consensus of Council to proceed in drafting a partnership agreement with NRVBA.
- Council accepted the Planning Commission recommendation to support the American Electric Power (AEP) Falling Branch – Merrimac 138 kV Transmission Line Project and the selection of Alternative Route 1 for proposal to the State Corporation Commission.
- Council accepted the resignation of Kevin Conner from the Planning Commission.
- Council adopted a Resolution to the Commonwealth Transportation Board, in accordance with construction allocation procedures, requesting the Commonwealth Transportation Board to continue the project for the improvement of the following streets in Christiansburg, Virginia: Main Street, Franklin Street, and Courthouse Square.
- Council heard an update from Assistant to the Town Manager Adam Carpenetti on the Chrisman Mill Road Norfolk and Southern Crossing regarding complaints about train whistles.
- Council heard a presentation from Ms. Paula Alston, Director of the Montgomery – Floyd Regional Library and Ms. Karen Drake, Vice-Chair of the Library Board, regarding the Montgomery/Floyd Regional Library Strategic Plan.
- Council adopted a Resolution to commemorate and support the Bicentennial of the American War of 1812 in Virginia.
- Council adopted a Resolution requesting funding from the Virginia Department of Transportation for an existing roadway improvement for recreational access in an amount not to exceed ninety thousand dollars.
- Council heard a presentation from Ms. Valerie Tweedie, Finance Director/Treasurer regarding the Fiscal Year 2010-2011 Town Audit.
- Council established the fees for separate public hearings as follows: Properties of less than 5 acres – \$500.00; Properties of 5 – 20 acres – \$750.00; Properties greater than 20 acres – \$1,000.00; Plus an additional \$6.00 per letter for requests with 50 or more adjoining owners.
- Council authorized Town Manager Barry Helms to pursue securing an easement from Kroger for a walking trail at the Depot Park.
- Council approved proceeding with the installation of nineteen additional wayfinding signs of same appearance as the initial seven signs at a cost of forty-five hundred dollars.

- Vice-Mayor Barber authorized the Central Business Committee to proceed with ordering seasonal banners for the downtown light poles at an estimated cost of five thousand dollars from the Tourism Fund.
- Council reappointment of Mr. Steve Simmons and Mr. Bert Locklin to the Aquatic Advisory Board.
- Council adopted a Resolution accepting the Planning Commission Leave of Absence Policy.
- Council appointed Councilman Vanhoozier to serve as Vice-Mayor.
- Council set the first and third Tuesday of each month as the regular meeting dates of Council.
- Town Council authorized the Vice-Mayor, Assistant Town Manager, Assistant to the Town Manager, and Treasurer Office Manager to sign Town checks.
- The Mayor appointed Committees of Council:
 - Water, Sewer, and Solid Waste Committee – Barber and Showalter
 - Street Committee – Stipes and Vanhoozier
 - Finance Committee – Barber and Stipes
 - Fire and Rescue Committee – Vanhoozier and Hall
 - Public Health and Welfare Committee – Ad hoc
 - Central Business District Committee – Huppert and Showalter
 - Cemetery Committee – Stipes and Hall
 - Council on Human Relations Committee – Ad hoc
- Town Council reappointed Barry Helms to serve as Town Manager.
- Town Council reappointed Valerie Tweedie to serve as Finance Director/Treasurer.
- Town Council reappointed Mark Sisson to serve as Chief of Police.
- Town Council reappointed Michele Stipes to serve as Clerk of Council.
- Town Council reappointed Guynn, Memmer & Dillon, PC to serve as Attorney for the Town.
- Town Council adopted the New River Valley Hazard Mitigation Plan Resolution, which is required for each locality to be eligible to receive FEMA funding.
- Town Council recertified the Fire Department officers.
- Ms. Helen Young, Electoral Board Vice-Chairman, presented Certificates of Election to Councilman Barber, Councilman Showalter, and Councilman Vanhoozier, in recognition of their re-election on November 8, 2011 to serve a four-year term on Christiansburg Town Council.
- The Town was selected to host the 2012 Dixie Jr. Boys World Series to be held from August 3, 2012 through August 8, 2012.
- Council heard a presentation from Mr. Wayne Nelson, Director of Engineering and Public Works, to provide information on the pavement management system.
- Council reviewed a Zoning Permit request by Rick Howell (acting as agent for property owners Phillip M., Donna F. and John R. Hambrick) for a commercial garage and towing service at 850 Park Street (tax parcel 498 – ((6))– 3A) in the I-2 General Industrial District and Council extended the annual review of this Zoning Permit for another year.
- Council adopted the Youth Sports Handbook.
- Council approved proceeding with the Huckleberry Trail extension at grade Norfolk and Southern railroad crossing near Home Depot.

- Council authorized Town Manager Helms to pursue negotiations with Rorrer Well Drilling for land the company recently purchased on Scattergood Drive, N.W. at a price not to exceed \$29,380 per acre for 1.152 acres.
- The Town's annual Community Development Block Grant (CDBG) request through HUD was approved in the amount of approximately \$107,000 for the Town's sidewalk project.
- Town Council heard a presentation from Ms. Sue Farrar and Ms. Miller of the Lewis Miller Museum with a request for support of the annual Local Government Challenge Grant for which the Virginia Commission of Arts will match the funds contributed by the Town. Ms. Miller asked Council to approve filing of the grant application. Virginia requires that the Town commit to its intent to contribute the funds at this time and funds would be allocated in the 2012 – 2013 budget year. Ms. Miller said that the Lewis Miller Museum is requesting an additional \$5,000 to help with replacing the roof of the building as a result of an inspection.
- Town Council reappointed Jennifer Sowers to the Christiansburg Planning Commission.
- Town Council voted to not endorse a Resolution in support of Industrial Hemp Farming.
- Town Council approved the annual taxi cab license renewal for Christiansburg Cab Service, Inc., and its drivers.
- Council accepted the proposal regarding the unsolicited Public Private Education Facilities and Infrastructure Act of 2002 (PPEA) proposal from the Lanford Brothers Company for a Pavement Maintenance Program to help town staff evaluate the information received from Virginia Tech Transportation Institute, provide a plan for pavement maintenance work, provide construction services, and conduct training for the Town's street maintenance crews for consideration and authorized Town Manager Helms to advertise for competing proposals.
- Council appointed Ashley Parson and Henry Collins to both serve a four-year term on the Planning Commission. Ms. Parson's and Mr. Collin's terms will begin February 22, 2012, and will expire February 21, 2016.
- Council reached consensus on a policy for the recognition of high school achievements to offer recognition for state championship wins, and to consider recommendations of individual Council members regarding the recognition of other honors for high school sports and academic achievements.
- Council adopted Resolutions of Recognition for the following Christiansburg High School students who won state level championships: Leah Piemonte, Ron Piemonte, Travis Hudson, and Rochelle Evans as well as a Resolution of Recognition for the 2011 Girls Cross Country team for placing third in the Virginia High School League Group AA Championships.
- Council voted to adopt a resolution authorizing Town Manager Barry Helms to sign agreements with the Virginia Department of Transportation pertaining to the Urban Project Construction Agreement, Project Number 0114-154-101, which is part of the Route 114 widening project.
- Council heard a presentation of the Strategic Communications Plan by Public Relation Officer Becky Wilburn.
- Council adopted a Resolution in recognition of the retirement of Mr. Art Price, former Director of Parks and Recreation.
- Council agreed to a request from Christiansburg High School for assistance in videoing storm drains on the practice fields.

- Council authorized Town Manager Helms to pursue securing an easement from Corning for the purpose of planting the trees along the Huckleberry Trail.
- Mr. Brad Epperly was hired as Director of Parks and Recreation.
- Councilman Barber presented to Mr. Art Price, recently retired Director of Parks and Recreation, with a Proclamation recognizing his thirty years of accomplishments and service with the Town of Christiansburg.
- Councilman Showalter and Councilman Huppert presented Resolutions acknowledging the athletic accomplishments of Travis Hudson and Rochelle Evans, of the Christiansburg High School Track Team. Councilman Showalter also presented a Resolution to the Coach and team members of the Girls Cross Country Team for finishing third in the State Championship. Mayor Ballengee presented Resolutions to Leah Piemonte and to Ron Piemonte of the Christiansburg High School Diving Team for setting State diving records.
- Council adopted an ordinance amending the Tourism Agreement, Section 2, Oversight of the Organizational Cooperative Agreement between Montgomery County and the Towns of Blacksburg and Christiansburg for the Creation and Implementation of a Joint Tourism Program, to state that the Director will be an employee of the fiscal agent and not an independent contractor.
- Council approved action to reject PPEA for pavement maintenance program.
- Council adopted Resolutions for Christiansburg High School Basketball, Football, and Wrestling Teams and the Academic Bowl.
- Council directed Planning Director Randy Wingfield to prepare a letter for Mayor Ballengee's signature addressing Planning Commission attendance concerns.
- Council adopted an ordinance vacating a 20-foot by 65-foot waterline easement at 100 New River Road (tax parcel 435 – ((A)) – 41).
- Council approved a Small Purchase Procedures Policy.
- Town Council heard a report from Town Manager Helms that bids for the Route 114 road widening project had been opened. DLB, Inc. was the low bidder and was awarded the contract.
- Planning Director Randy Wingfield was promoted to Assistant Town Manager.
- Councilman Stipes presented coaches and team members of the 2011-2012 Basketball Team with a Resolution recognizing the team's success in winning the River Ridge District Championship and the Region IV Championship, and for being named VHSL Group IV AA State Champions.
- Councilman Hall presented the coaches and team members of the 2011-2012 Wrestling Team with a Resolution recognizing the team's eleventh consecutive year being named VHSL State Champions and Councilman Vanhoozier presented certificates to six individual student wrestlers recognizing them as VHSL State Champions in their weight classifications.
- Councilman Showalter presented the coaches and members of the 2011 -2012 Football Team with a Resolution recognizing their accomplishments as River Ridge District champions and Region IV champions, and for being named 2011 VHSL Virginia State Football runners-up to the State Championship.
- Mayor Ballengee presented a Proclamation Proclaiming April as Child Abuse Prevention Month.
- Town Council expressed its endorsement of the idea of a Cemetery Advisory Commission and asked the Cemetery Committee to bring detailed specifics to Council for consideration.

- Council heard a presentation from Miss Megan Zolesky on behalf of Radford University student Will Solis regarding a class art project. The Town displayed the Christiansburg themed art work by Radford University art students in the Council chambers.
- Council heard a presentation on the Joinder Study by Jerry Higgins, Director of the Blacksburg - Christiansburg - VPI Water Authority, and Rick DiSalvo of Draper Aden & Associates.
- Council appointed Amelia Tuckwiller and Mark Layne to the Aquatic Advisory Board to fill the unexpired terms of Bert Locklin and Michael St. Jean. The terms will expire December 31, 2014.
- Council voted to allow the Christiansburg Volunteer Fire Department to seek 501(c)(3) status, and that existing Fire Department fundraising funds be transferred from the Town to the Fire Department once 501(c)(3) status is obtained.
- Council accepted the resignation of Mr. Mark Caldwell from the Planning Commission. Mr. Caldwell's term will expire in February, 2015.
- Council approved the submittal of the Town's Annual Action Plan to receive funds under HUD Community Development Block Grant (CDBG).
- The State Department of Motor Vehicles, Governor's Board of Transportation Safety, announced that the Christiansburg Police Department has been awarded the 2012 Governor's Transportation Safety Award in the category of Occupant Protection.
- Council took no action to open Red Oak Drive through to Pear Street in response to a request from Paul A. Duncan.
- Council voted to approve the water and sewer fee increases for Fiscal Year 2012 – 2013, effective June 1, 2012 as follows:
 - Water fees-
 Minimum bill from \$16.00 to \$17.00 for the first 4000 gallons.
 The next 96,000 gallons from \$4.40 to \$4.60 per 1000 gallons
 The next 5,900,000 gallons from \$2.40 to \$2.60 per 1000 gallons
 - Sewer fees-
 Minimum bill from \$ 26.00 to \$27.00 for the first 4000 gallons
 All above 4000 gallons from \$7.00 to \$7.20 per 1000 gallons
- Council adopted amendment to Special Event Grant Program concerning grant eligibility requirements, specifically to broaden the scope to allow consideration for events hosted/sponsored by for-profit businesses.
- Council adopted a Resolution to VDOT for Street Maintenance Payments for new streets adding 1.18 lane miles of Peppers Ferry Road to the annual maintenance payments program.
- Council approved a request for compensation of Planning Commission subcommittees, up to \$5,400 for subcommittee meeting compensation, which is approximately twenty-five dollars per person, per meeting, with a review in six months.
- Council voted to not reconsider the action taken regarding the Council meeting dates of the 1st and 3rd Tuesday of each month for the purpose of not conflicting with Montgomery County School Board meetings.
- Town Council accepted the donation of four pieces of art that had been on display in the Council Chambers to the Town from Radford University art students.
- Council adopted fee increases for FY 2012 – 2013.
- Council adopted tax increases for FY 2012 – 2013 effective July 1, 2012.

- Town Council adopted a Resolution regarding Virginia Retirement System (VRS) percentage rate requiring that employees pay the 5% member contribution to the VRS effective July 1, 2012.
- Council adopted a Resolution acknowledging that its Virginia Retirement System (VRS) contribution rates effective July 1, 2012 will be 13.04%.
- Council adopted the FY 2012 - 2013 Budget.
- Councilman Barber reported on the Recreation Advisory Commission's review of the age limit of parental supervision at the Recreation Center and policy change in age limit from 8 years of age to children under 11 years of age being required to be accompanied by an adult unless participating in a Recreation Center activity. Children under the age sixteen (16) must go to the lobby of the Recreation Center thirty minutes prior to the facility's closing to contact a guardian to pick them up. The new policy took affect August 1, 2012.
- Council heard a presentation from Mr. Dan Brugh, Blacksburg - Christiansburg - Montgomery Area Metropolitan Planning Organization (MPO) Executive Director, on impending changes to the MPO structure to include the City of Radford and Pulaski County in the MPO as these areas were determined to qualify for urban designation after the 2010 census, and must be incorporated into the MPO within 12 months from March 2012.
- Council heard a presentation from Mr. Wayne Nelson, Director of Engineering and Public Works, who introduced and recognized several Public Works employees who participated and placed in the Equipment Rodeo held at the Roanoke Civic Center in April 2012. Mr. Steven Ray Dalten placed first in the zero turn mower competition; Mr. Travis Lester placed first in the front end loader competition; Mr. Jason Price placed second in the backhoe competition; and Mr. Brad Phillips placed first in the backhoe competition and second in the zero turn mower.
- Council approved a request to vacate a 15-foot easement for public and/or private utilities and drainage on the western property line at 690 Radford Street (tax parcel 526 – ((26)) – 1).
- Council reappointed Mr. Barry Helms as a representative to the Virginia's First Regional Industrial Facility Authority, which term expires June 30, 2012.
- Council approved a request from Town Manager Helms to freeze step increases for new hires, effective July 1, 2012.
- Council granted a Family Medical Leave Act extension request by a Town employee through July 22, 2012.
- Town Planner Nichole Hair was promoted to serve as the Town's Planning Director.

BOARD OF ZONING APPEALS:

Total requests – 1

Approved	- 1
Disapproved	- 0

Personnel

The Town had 534 employees as of June 30, 2012, 227 full-time, and 197 part-time and 110 volunteer. The breakdown of department employment is as follows:

Administrative- (20 Full Time, 6 Part Time)	26
Fire Department (1 Full Time, 1 Part Time, 35 Volunteer)	37
Rescue and Lifesaving (1 Full Time, 75 Volunteer)	76
Police Department (72 Full Time, 1 Part Time)	73
Building Inspections (4 Full Time, 1 Part Time)	5
Engineering & Public Works (99 Full Time, 5 Part Time)	104
Planning & Zoning (2 Full Time, 0 Part Time)	2
Recreation (15 Full Time, 128 Part Time)	143
Aquatics (13 Full Time, 55 Part Time)	68
TOTAL	534



Street Signs

The Town has added 76 new signs and has continued to repair/replace 120 existing signs as shown below:

<u>TYPE</u>	<u>NEW INSTALLED</u>	<u>FIXED/REPLACED</u>	<u>RETRO CHANGE OUT</u>
Street Identification Signs	4	42	4
Stop Signs	7	25	23
Speed Limit	3	15	24
No Parking	6	24	18
Watch Children	2	6	14
Dead End	1	2	3
Corporate Limits	0	0	1
Bird Sanctuary	0	0	0
Pavement Markers	18	3	14
Yield	1	3	0
One Way	2	2	2
Do Not Enter	2	2	0
Wrong Way	2	0	0
School/Pedestrian Crossing	0	3	1
Routes	0	13	0
Others	12	45	16
Mailbox	0	4	0
Wayfinding	16	1	0
Total	76	190	120

Bonds

Total bonded indebtedness as of June 30, 2011 was \$19,993,692.

Principle in the amount of \$1,230,252 was retired during 2011-2012 leaving a bond indebtedness of \$18,763,440 at June 30, 2012.

Current Revenue Report

For the Twelve Months Ending June 30, 2012

	<u>Budget 2012</u>	<u>2012 YTD</u>	<u>Balance Remaining</u>	<u>Percent Collected</u>
General Property Taxes	2,924,750.00	3,065,668.74	(140,918.74)	104.82%
Consumer Utility Taxes	526,000.00	505,665.51	20,334.49	96.13%
Business License Taxes	1,864,000.00	2,030,444.04	(166,444.04)	108.93%
Franchise License Taxes	166,200.00	151,667.99	14532.01	91.26%
Motor Vehicle Licenses	465,000.00	460,334.12	4,665.88	99.00%
Bank Franchise Taxes	490,000.00	567,765.93	(77,765.93)	115.87%
Transient Lodging Taxes	841,800.00	919,743.86	(77,943.86)	109.26%
Prepared Meal Taxes	5,630,000.00	5,622,785.63	7,214.37	99.87%
Cigarette Tax	750,000.00	630,370.80	119,629.20	84.05%
Building & Zoning Fees	209,000.00	190,405.40	18,594.60	91.10%
Court & Parking Fines	103,000.00	126,701.72	(23,701.72)	123.01%
Interest	166,000.00	195,346.07	(29,346.07)	117.68%
Rentals	226,000.00	218,057.53	7,942.47	96.49%
Solid Waste Service	1,339,000.00	1,432,118.90	(93,118.90)	106.95%
DPR Fees & Contributions	1,047,708.00	1,010,445.30	37,262.70	96.44%
Miscellaneous	168,050.00	215,004.69	(46,954.69)	127.94%
Non-Categorical State Aid (ABC)	1,324,500.00	1,303,742.26	20,757.74	98.43%
Sales Tax	1,600,000.00	1,562,925.51	37,074.49	97.68%
DJCP Grants		5,907.12	(5,907.12)	0.00%
Emergency Service Grants	46,000.00	56,247.00	(10,247.00)	122.28%
St. Maintenance Payments	2,833,500.00	2,938,593.04	(105,093.04)	103.71%
Litter Control Grant		9,324.00	(9,324.00)	0.00%
Law Enforcement Funds	416,700.00	416,572.00	128.00	99.97%
National Guard Armory	3,000.00	3,247.68	(247.68)	108.26%
Non-Revenue Receipts	<u>30,000.00</u>	<u>2,320.57</u>	<u>27,679.43</u>	<u>7.74%</u>
General Fund-Cemetery	<u>23,170,208.00</u>	<u>23,641,405.41</u>	<u>(471,197.41)</u>	<u>102.03%</u>
Permanent Fund-Cemetery	<u>107,460.00</u>	<u>98,289.05</u>	<u>9,170.95</u>	<u>91.47%</u>
Special Revenue Funds	<u>1,059,776.00</u>	<u>1,143,820.85</u>	<u>(84,044.85)</u>	<u>107.93%</u>
Enterprise fund				
Water Sales	2,866,400.00	2,660,590.09	205,809.91	92.82%
Water Connections	200,000.00	172,975.80	27,024.20	86.49%
Penalties	110,000.00	124,968.02	(14,968.02)	113.61%
Water Restore Fees	18,000.00	22,400.00	(4,400.00)	124.44%
Water Turn on Fees	<u>16,000.00</u>	<u>19,620.00</u>	<u>(3,620.00)</u>	<u>122.63%</u>
TOTAL WATER	<u>3,210,400.00</u>	<u>3,000,553.91</u>	<u>209,846.09</u>	<u>93.46%</u>
Wastewater Service Fees	3,686,400.00	3,613,785.56	72,614.44	98.03%

	<u>Budget 2012</u>	<u>2012 YTD</u>	<u>Balance Remaining</u>	<u>Percent Collected</u>
Wastewater Connections	180,000.00	150,929.75	29,070.25	83.85%
Miscellaneous	_____	(1,594.87)	1,594.87	0.00%
TOTAL WASTEWATER	3,866,400.00	3,763,120.44	103,279.56	97.33%
Total Water and Waste Water Rev	<u>7,076,800.00</u>	<u>6,763,674.34</u>	<u>313,125.66</u>	<u>95.58%</u>
TOTAL REVENUE ALL FUNDS	<u>31,414,244.00</u>	<u>31,647,189.65</u>	<u>(232,945.65)</u>	<u>100.74%</u>

Expenditure Report

For the Twelve Months Ending June 30, 2012

	<u>Budget 2012</u>	<u>YTD 2012</u>	<u>Remaining Budget</u>	<u>Percent Spent</u>
General Funds	2,389,177.75	2,125,074.82	264,102.93	88.95
Police Department	5,771,216.44	5,632,723.98	138,492.46	97.60
Volunteer Fire Department	1,118,525.91	922,387.15	196,138.76	82.46
Lifesaving and Rescue	889,732.94	814,456.59	75,276.35	91.54
Inspections	317,127.85	309,759.99	7,367.86	97.68
Street Department	4,861,606.52	4,099,140.95	762,465.57	84.32
Solid Waste Service	1,292,416.35	1,186,604.66	105,811.69	91.81
Building & Grounds	118,064.22	93,894.38	24,169.84	79.53
National Guard Armory	29,532.50	13,428.47	16,104.03	45.47
Town Hall	106,839.07	95,238.39	11,600.68	89.14
Municipal Shop	203,032.15	177,702.54	25,329.61	87.52
Welfare/Social Services	3,193.00	3,193.00	0.00	100.00
Parks & Recreation	2,062,813.82	1,707,790.39	355,023.43	82.79
Aquatic Center	1,923,761.95	1,970,269.01	(46,507.06)	102.42
Library	15,000.00	15,000.00	0.00	100.00
Planning/Community Development	660,596.81	585,369.63	75,227.18	88.61
Engineering	708,193.45	716,738.11	(8,544.66)	101.21
Debt Services	1,111,175.00	1,111,175.00	0.00	100.00
General Fund Support Cemetery	91,303.00	52,556.92	38,746.08	57.56
General Fund Support Enterprise	<u>511,452.00</u>	<u>226,083.99</u>	<u>285,368.01</u>	<u>44.20</u>
Total General Fund Appropriations	<u>24,184,760.73</u>	<u>21,858,587.97</u>	<u>2,326,172.76</u>	<u>90.38</u>
Permanent Fund Cemetery	<u>70,579.84</u>	<u>93,707.62</u>	<u>(23,127.78)</u>	<u>132.77</u>
Special Revenue Fund				
State Funds				
Virginia Department of Criminal Justice	12,000.00	15,914.00	(3,914.00)	132.62
Virginia Department of Health	<u>25,300.00</u>	<u>45,664.57</u>	<u>(20,364.57)</u>	<u>180.49</u>
Total State Funds	37,300.00	61,578.57	(24,278.57)	165.09
Federal Funds				
Department of Justice	152,563.68	99,947.30	52,616.38	65.51
Housing and Urban Development	110,000.00	113,813.96	(3,813.96)	103.47
Department of Mines Minerals & Ene	420,900.00	506,344.06	(85,444.06)	120.30
Department of Transportation	<u>64,270.00</u>	<u>35,911.73</u>	<u>28,358.27</u>	<u>55.88</u>
Total Federal Funds	<u>747,733.68</u>	<u>756,017.05</u>	<u>(8,283.37)</u>	<u>101.11</u>
Other Special Revenue Funds	<u>769,772.00</u>	<u>585,757.21</u>	<u>184,014.79</u>	<u>76.09</u>
Total Special Revenue	<u>1,554,805.68</u>	<u>1,403,352.83</u>	<u>151,452.85</u>	<u>90.26</u>

Enterprise Fund

	<u>Budget 2012</u>	<u>YTD 2012</u>	<u>Remaining Budget</u>	<u>Percent Spent</u>
Water Department	2,977,653.39	3,709,340.21	(731,686.82)	124.57
Waste Water Department	<u>4,099,147.64</u>	<u>2,512,221.72</u>	<u>1,586,925.92</u>	<u>61.29</u>
Total Enterprise Fund	<u>7,076,801.03</u>	<u>6,221,561.93</u>	<u>855,239.10</u>	<u>87.91</u>
Total All Funds	<u>32,886,947.28</u>	<u>29,577,210.35</u>	<u>3,309,736.93</u>	<u>89.94</u>