

Christiansburg Aquatic Center



Monthly Report: July 2013

Terry Caldwell, Director

- Attended the Lifeguard Challenge Cup in Roanoke, competition of lifeguards
- Participated in the Montgomery County Prevention Partners annual planning meeting
- Completed employee performance documentation
- Attended Town Safety Committee meeting
- Continue meeting with local hotels and distribution of advertising promotional brochure
- Attended Town Council meeting
- Energy conservation discussion for the facility
- Designed and lead the customer service training program for front desk staff and birthday party hosts
- Completed full time comp/classification forms
- Meetings with Coke and Aramark in regards to customer service and product needs
- Continued development with the “Adopt a Swimmer” program
- Partnered with EAP to provide workplace success seminars to full time staff

Allison Zuchowski, Aquatic Services Manager

- Facilitated Lifeguard in-service meeting and skill sessions 7/8, 10, 15 & 16.
- CAC Lifeguard team attended and competed in the Roanoke VRPS Lifeguard Challenge with a four person guard team on 7/17.
- Taught staff CPR & First Aid Training class
- Completed and reviewed 18 evaluations with individual lifeguarding staff



Lauren Woodcock, Program Supervisor

- Swim Lessons (session 2 & 3) 165
- SwimGym 15
- Morning Fit 2+passes
- Warm Water Workout 9+passes
- Aqua Zumba (on-going) 3+passes
- Private lessons 19 unique members (46 uses)
- Water fitness passes 24 unique members (104 uses)
- **Total participants for July 237(344)**

July Events

- Summer session 2-began July 8th
- Summer session 3-began July 29th
- Brochure editing
- Updated big screen

Upcoming August Events

- LTS Summer sessions end August 15th
- Fall brochure distribution
- Maintenance Week August 19th-30th

Melissa Callahan, Facility Coordinator

Prior Membership Monthly reports have been distributed by current, renewing memberships. This report and future reports will reflect the memberships sold in the month of July.

- Total Membership Sold:
 - Resident: **116**
 - Non Resident: **49**
- Attendance:
 - Daily Resident Passes: **4,806**
 - Daily Non-Resident Passes: **2,049**
 - Dry Passes: **857**
 - Member's Scanned: **3,230**

Filling the “Dog Days” of JULY!

- Evaluated Party Host and Front Desk Staff
- Terry and I held a customer service training for the Front Desk Staff and Party Host
- Had **16** Not Your Average Tuna birthday parties and **2** Mermaid Birthday Parties in July.
- Had **1** room rentals in July.
- New Front Desk Staff Training “Front Desk Jeopardy”
- Active Net in service for full time staff
- Improved our method of getting the mermaid to the pool. We now have a wagon and trained the staff to use it.
- All staff currently up-to-date with CPR and First Aid Certifications
- Assisted custodial staff during USA Diving Zone A National Preliminaries
- Filled in as swim instructor assistant while Lauren was on vacation
- Welcomed the Baseball World Series! We had a total of **79** out of town players, coaches and their families visit our facility.

Goals for August

- 1) Assist with Maintenance Week
- 2) Update Manuals
- 3) Set up in service for Front deck staff and Party Host on CAC Emergency Action Plans



Bill Beecher, Competitive Coordinator

- Set up and hosted the Virginia Commonwealth Games Masters Meet (50 swimmers)
- Hosted VT Swim Camp (68 swimmers)
- Set up and hosted USA Diving Zone A National Qualifier (100 divers)
- Set up and hosted SVSL summer league meet #5 (200 swimmers)
- Set up and hosted SVSL Championship (250 swimmers)
- Set up and hosted Va. Long Course Age Group Championship (575 swimmers)
- Coached CAC Blue fins

Wayne Hunter, Maintenance Superintendent

- Replaced filters on u v units
- Monthly spraying
- Changed filters on l k r unit and multipurpose unit
- Repaired pipe on chlorinator on therapy pool leaking
- Waxed water slide
- Replaced u v bulb on therapy pool
- Trane doing repairs on P A C units
- Put new control pod on treadmill
- Order new grates for deck drains
- Repaired heat wheel on P A C unit 4 new motor and belts
- Replaced broken shower head family changing room
- Working with Holley insulation on duct repair
- Order metal to build catwalks on P A C units

