

# Christiansburg Aquatic Center



## Monthly Report: May 2013

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### Terry Caldwell, Director

- News Release Tea Time, World's Largest Swim Lesson and Splash Back
- Participated in the Montgomery County Prevention Partners annual planning meeting
- Completed employee performance documentation
- Advisory board meeting, elected to add monthly passes to our plan
- Attended Town Safety Committee meeting, Accident Investigation
- Distribution of advertising promotional brochure to local hotels
- Chamber ribbon cutting
- Delivered set-up equipment for CAC advertising @Depot Days
- Meeting with the Oaks Bed and Breakfast
- Held Blood Drive @ the center to recognize fallen officers
- Attended Town Council meeting
- Energy conservation detail discussion for the facility

### Allison Zuchowski, Aquatic Services Manager

- Hired and oriented ten new lifeguards for our Aquatic Team
- Revised the Lifeguard Manual
- Taught American Red Cross Lifeguard Training class
- Facilitated Lifeguard Instructor training
- Facilitated CPO training
- Facilitated Lifeguard in-service training May 19<sup>th</sup>



## Melissa Callahan, Facility Coordinator

Prior Membership Monthly reports have been distributed by current, renewing memberships. This report and future reports will reflect the memberships sold in the month of May.

- Total Membership Sold:
  - Resident: **110**
  - Non Resident: **44**
- Attendance:
  - Daily Resident Passes: **1,589**
  - Daily Non-Resident Passes: **897**
  - Dry Passes: **336**
  - Member's Scanned: **3,249**



### Diving Right into May!

- Finally! The mermaid costume came in! We worked very hard to complete all the underwater decorations and had mermaid auditions including a swim test. As a result, we were able to have to Mermaid Parties this month!
- Had **32** Not Your Average Tune birthday parties and **2** Mermaid Birthday Parties in May.
- Had **1** room rental in May.
- Birthday Parties, Room Rentals Revenue= **\$1,586.00**
- Had a Party Host meeting to train staff on the Mermaid Parties and Taylor Zuchowski came to teach the staff how to make balloon animals. This will be a great tool to entertain during birthday parties.
- Planned and promoted our Mermaid Tea! The tea will be used to promote our “new” mermaid birthday package. As of now we have sold 51 seats and collected \$446.00. The tea will be held on Sunday, June 9<sup>th</sup> at 1:30pm. The event will be catered by Mockingbird Café.
- Continued to plan the “Splash Back” our party on the patio. This month consisted of promoting the event, handing out flyers and finalizing details.
- Covering front desk due to staff shortage
- Interviewed and then hired 4 new front desk attendants and 3 new party hosts.

### Goals for June

- 1) Evaluate Party Host and Front Desk staff
- 2) Train new staff
- 3) Put out pizza bids for birthday parties
- 4) Splash Back
- 5) Mermaid Tea



## Lauren Woodcock, Program Supervisor

- SwimGym 10
- Ai Chi 2+passes
- Morning Fit 2+passes
- Warm Water Workout 6+passes
- Aqua Boot Camp 1+passes
- Aqua Zumba 4+passes
- Private lessons 12 unique members (24 uses)
- Water fitness passes 29 unique members (120 uses)
- **Total participants for February 66(169)**

### May Events

- LGT class May 24-26: 7 participants
- LGT recert May 24-26: 3 participants
- LTS Summer registration began May 1<sup>st</sup>: 91 registered so far
- Updated big screen slides
- New swim instructors hired - Anna, Jessica, and Beth
- Rainbow Riders swim lessons-106 children
- Scheduled groups for summer

### Upcoming June Events

- LGT and recert class June 4<sup>th</sup>-6<sup>th</sup>
- June 7<sup>th</sup>: SplashBack event
- Summer session 1-begins June 10<sup>th</sup>
- World's Largest Swim Lesson June 18<sup>th</sup>
- Summer Camps
- Water Fitness sessions begin June 3<sup>rd</sup>



## **Stephanie Goens, Lifeguard Supervisor**

- Updated lifeguard phone list
- Accompanied in the in-service training
- Updated lifeguard manual
- Orientation for 5 new lifeguards
- Mermaid Party try-outs
- Updated Risk Assessment

## **Bill Beecher, Competitive Coordinator**

- Summer league Blue Fin practice (60 participants)
- Conducted registration for Blue Fins
- Coached Masters
- Set up and oversaw HOKI Spring into Summer Invitation (250 Swimmers)

## **Wayne Hunter, Maintenance Superintendent**

- Repaired Parking Lights
- Ordered security camera for sundeck
- Met with Trane on P A C units duct work
- Installed timer on water fill leisure pool
- Installed new seal and impeller therapy pool
- Installed new center pod on treadmill
- Trane installed new compressor on multipurpose unit
- Replaced light bulbs on competition pool side
- Installed soc duct P A C unit #2
- Repaired gutter weld on therapy pool
- Repaired heat wheel on P A C unit #2
- Met with tri-dim filters on filters for P A C units

