

# Christiansburg Aquatic Center



## Monthly Report: March 2013

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### Terry Caldwell, Director

- Meeting with RU students in regards to skate park competition which will be held Saturday, April 27<sup>th</sup>
- Advisory Board meeting preparation.
- Tourism Strategic Planning meeting.
- Meeting with HR department employees concerning hiring process.
- Capital budget preparation.
- Meeting with RU Marketing intern, results of swim meet survey have been compiled and will be used for marketing information as needed.
- 10,000 CAC brochures have been mailed to the following welcome centers in cooperation with Virginia Tourism, Bristol (181N), Clear Brook (181S), Covington (164E) and Lambsburg (177N).
- Discussion with Public Works in relation to the placement of outdoor restroom at the skate park.
- Continue review and implementation of safety committee accident/incident reporting.

## **Allison Zuchowski, Aquatic Services Manager**

- Facilitated Lifeguard Instructor training
- Revised the lifeguard evaluation
- Created a new hire lifeguard orientation program

The CAC hosted three meets which the entire staff, helped in many aspects during these meets.



## **Ethen Phillips, Aquatic Supervisor**

- Set-up and worked Age Group swim meet, NCAA DIVING, (used scissor lift to hang NCAA signs), Eastern Zone Sectionals.
- Assisted with Lifeguard Training and re-cert class.
- Performed lifeguard duties for open shifts.
- Teamed up with Stephanie to design a lifeguard schedule to accommodate foreseen breaks.

## Melissa Callahan, Facility Coordinator

Prior Membership Monthly reports have been distributed by current, renewing memberships. This report and future reports will reflect the memberships sold in the month of March.

- Total Membership Sold: **111**
  - Resident: **40**
  - Non Resident: **71**
- Attendance:
  - Daily Resident Passes: **1,366**
  - Daily Non-Resident Passes: **590**
  - Dry Passes: **349**
  - Member's Scanned: **2,677**

We have had a busy month with lots of swim meet but were still able to work on the following:

- Still learning the ropes here at the CAC
- Started booking all the birthday parties. We have increased the Not Your Average Tuna Party to \$180.00 and started planning for the Whale of a Tale Party for \$250.00 which we hope to start in May.
- Had **29** birthday parties in March.
- Had 4 room rentals in March.
- Still working with *Little Sinks*. In March we sold 6 towels at the front desk. The front desk staff is having a contest to see how many towels they can sell in the month of April.
- Had meeting with both front desk staff and party host.
- Assisted cleaning staff during swim meets.
- Goals for April
  - 1) Evaluate Party Host and Front Desk staff.
  - 2) Train new staff: Amanda Grove (front desk) , Camille Beck (Party Host) and Sarah Cupp (Party Host)
  - 3) Hire more staff for the summer
  - 4) Organize and promote to OBGYN offices upcoming aquatic prenatal class “h20 for 2”.
  - 5) Put new birthday party concept into effect.
    - a. Update flyers
    - b. Have a mermaid's first day out event to promote the “Whale of a Tale” birthday parties.
    - c. Put out pizza bids for birthday parties
  - 6) Help with planning Family Fun Night! So far we have 2 food vendors, Texas Roadhouse and Hethwood Market.



## Lauren Woodcock, Program Supervisor

- Swim Gym 20
- Ai Chi 1+passes
- Morning Fit 2+passes
- Warm Water Workout 11+passes
- Aqua Boot Camp 4+passes
- Aqua Zumba 4+passes
- Private lessons 7 unique members (16 uses)
- Water fitness passes 25 unique members (109 uses)
- **Total participants for February 74(167)**

### March Events

- LGT class March 28-30
- LGT recert 28 & 29
- March 2<sup>nd</sup> last day of LTS Winter Session 2 (Sat am classes)
- March 28<sup>th</sup> last day of LTS Winter Session 3
- March 16<sup>th</sup> registration for LTS Spring Session 1
- March 28<sup>th</sup> registration for LTS Spring Session 2
- Updated big screen slides
- Brochure to printer-proof received

### Upcoming April Events

- Summer brochure distributed
- LGT class April 26-28
- AEA certification coming to the CAC
- AFO certification coming to the CAC
- LTS classes begin April 6



## **Bill Beecher, Competitive Coordinator**

- Setup and hosted Virginia Age Group Championship- 650 swimmers and 1,000 spectators
- Setup and hosted the NCAA Zone “A” Diving Meet – 90 divers, 200 spectators
- Setup and hosted the Eastern Zone Southern Sectional Meet – 1,200 swimmers and 1,000 spectators
- Coached Masters

## **Wayne Hunter, Maintenance Superintendent**

- Installed soc duct on P A C unit #1
- Repaired lights comp pool
- Repaired support hanger soc duct leisure pool
- Backwashed added chemicals comp pool
- Changed air filters
- Exterminator here
- Rebuilt comp pool pumps #1 & #2
- Installed motors on comp pool pumps #1 & #2
- Installed curtain for Virginia tech
- Rewire boiler fan motors
- Repaired broken tiles pool deck
- Repaired fan motor on P A C unit #1

