

# Christiansburg Aquatic Center

## 2013

### Monthly Report: January 2013

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**Terry Caldwell, Director**

- Preparation and submission of budget and capital projects for FY 2013-2014.
- IT budget discussion for aquatics.
- Final work completed for tourism brochure.
- Meeting with Susan Bricken concerning new early morning program.
- Discussion with Public Works about curb painting and parking issues.
- Meeting with Nancy Creed at the Hilton Garden Inn.
- Spoke on customer service and motivation at the mandatory aquatic staff meeting, attended by 70 employees.
- Attended Town Council Meeting.
- Montgomery County Regional Tourism Strategic Planning meeting.
- Attended Department Head Human Resource meeting, staff meetings.
- Preparation with Lauren on the “Adopt-a-Swimmer” program.
- Building maintenance facility walk-through.



## Allison Zuchowski, Aquatic Services Manager

- Facilitated annual BBP training for employees and reviewed the CAC protocol for biohazard clean-ups.
- Helped organize and facilitate our annual All Staff Emergency Response in-service meeting with Chief Hanks & Captain Ramsey.
- Worked with Part Host team leaders to confirm staff scheduling and pizza/cake/fruit orders
- Completed February front desk staff scheduling.



## Lauren Woodcock, Program Supervisor

- Lessons Winter Session 1 &2 102
- Ai Chi 3+ passes
- Morning Fit 2+ passes
- Warm Water Workout 12+ passes
- Aqua Boot Camp 1+ passes
- Aqua Zumba 1+ passes
- Private lessons 4 unique members (6 uses)
- Water fitness passes 30 unique members (115 uses)
- **Total participants for January 155(240)**

### January Events

- Registration for LTS began January 2<sup>nd</sup>
- LTS session 1 & 2 classes began January 22<sup>nd</sup> – T/Th evenings, M/W afternoons and Saturday mornings
- Water Fitness classes began January 7<sup>th</sup>
- Teaching Homeschool and Saturday lessons, subbing on T/TH

### Upcoming February Events

- LTS Winter session 3 begins February 25<sup>th</sup>
- New Swim Gym program social February 17<sup>th</sup> - begins February 25<sup>th</sup>
- Teaching Morning Fit classes February 8<sup>th</sup> and 11<sup>th</sup>
- Teaching Zumba February 22<sup>nd</sup>
- CPO recertification



## **Bill Beecher, Competitive Coordinator**

- Set up and ran two Virginia Tech Meets
- Set up and hosted 3 Christiansburg High school Meets
- Coached Masters
- Worked with CHS staff to organize Regional and State Championship Meet
- Worked with Radford High School Staff to organize Region C Championship



## **Wayne Hunter, Maintenance Superintendent**

- Had pool vacuum repaired
- Monthly exterminating
- Backflows tested repaired
- Fixed microwave in kitchen
- Got chemicals from Harper
- Fitness equipment serviced
- Working on ac lifeguard office
- Fixed broken line sprayer on competition pool
- Installed matting 3 meter dive
- Order U V bulbs
- Put new seal kit in therapy pool pump
- Rewire controller in comp pool
- Repaired broken tiles on pool deck
- Changed air filters on P A C units
- Lane electrical rewire lights on comp & leisure pool
- Had backflows and sprinkler system tested

