



AGENDA

SPECIAL MEETING OF TOWN COUNCIL – 5:30 P.M.
REGULAR MEETING OF TOWN COUNCIL – 7:00 P.M.
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JANUARY 10, 2017

SPECIAL MEETING

- I. CALL TO ORDER
- II. CLOSED MEETING
 - a. Request for a Closed Meeting under Virginia Code Section 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for interviews of prospective Planning Commission appointees.
 - b. Reconvene in Open Meeting
 - c. Certification
 - d. Council action on the matter
- III. ADJOURNMENT

----- Recess until 7:00 P.M. -----

REGULAR MEETING

- I. CALL TO ORDER
 - A. Moment of Reflection
 - B. Pledge of Allegiance
- II. ADJUSTMENT OF THE AGENDA
- III. PUBLIC HEARINGS
- IV. CONSENT AGENDA
 - A. Meeting Minutes of December 13, 2016

B. Monthly Bills (Paid in December 2016)

V. CITIZEN COMMENTS

VI. INTRODUCTIONS AND PRESENTATIONS

A. Citizen Engagement:

1. Recognition of the Montgomery County Christmas Store

VII. OLD BUSINESS A.

Council action on:

1. The Consolidated Annual Performance and Evaluation Report (CAPER). The Public Hearing was held on December 13, 2016.

VIII. NEW BUSINESS

- A. Request to transfer funds collected on hazardous materials response incidences to the Fire Department Truck Reserve.

IX. COMMITTEE REPORTS

X. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

XI. COUNCIL REPORTS

XII. OTHER BUSINESS

A. Re-organization for the Year 2017:

1. Election of Vice-Mayor.
2. Set regular meeting dates of Council.
3. Authorize Vice-Mayor, Assistant Town Manager, and Finance Office Manager, to sign Town checks.
4. Appointment to Committees of Council:
 - a. Water, Sewer, and Solid Waste Committee
 - b. Street Committee
 - c. Finance Committee
 - d. Fire and Rescue Committee
 - e. Public Health and Welfare Committee – Ad hoc
 - f. Central Business District Committee
 - g. Council on Human Relations Committee – Ad hoc

B. Closed Meeting:

1. Request for a Closed Meeting under Virginia Code Section 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the appointment of officers for the year 2017.
2. Reconvene in Open Meeting.
3. Certification.
4. Council action on the matters.

C. Appointment of Officers:

1. Town Manager
2. Finance Director/Treasurer
3. Police Chief
4. Clerk of Council
5. Town Attorney

XIII. ADJOURNMENT

The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, January 24, 2017 at 7:00 P.M.



**TOWN OF CHRISTIANBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
JANUARY 10, 2017

ITEM TITLE:
Meeting Minutes of December 13, 2016

DESCRIPTION:
Meeting minutes of last Town Council meeting – December 13, 2016

POTENTIAL ACTION:

DEPARTMENT:
Administration

PRESENTER:
Michele Stipes, Town Clerk

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
DECEMBER 13, 2016 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON DECEMBER 13, 2016 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Henry Showalter; Samuel M. Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Steve Biggs; Assistant Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Planning Director Andrew Warren; Finance Director/Treasurer Valerie Tweedie; Director of Engineering Wayne Nelson; Public Relations Director Melissa Powell; Director of Aquatics Terry Caldwell.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. The Consolidated Annual Performance and Evaluation Report (CAPER). The Town of Christiansburg, as a recipient of Community Development Block Grant (CDBG) funding, is required by the U.S. Department of Housing and Urban Development (HUD) to prepare the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is an evaluation and performance report detailing accomplishments toward meeting the goals outlined in the 2010-2015 Consolidated Plan. The CAPER compares the actual performance measures with those measures listed in the 2015 Annual Action Plan. Planning Director Andrew Warren provided a summary of the CAPER that compared 2015 goals with actual performance measures. The month-long citizen comment period would soon come to a close, with no comments received from the public. Advertisement of the comment period has been posted on the Town's website and at the local library. Upon Council approval, the report will be submitted to HUD to close out the funding period.

IV. CONSENT AGENDA

- A. Meeting Minutes of November 22, 2016
- B. Monthly Bills

Councilman Bishop made a motion to approve the consent agenda, seconded by Councilman Stipes. Council was polled on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Abstain (absent from the 11/22/16 meeting); Huppert – Aye; Showalter – Aye; Stipes – Aye.

V. CITIZEN COMMENTS

- A. No comments.

VI. INTRODUCTIONS AND PRESENTATIONS

- A. Recognition of Blacksburg Breakfast Lion's Club for Support of the 2nd Grader Swim Lesson Program at Christiansburg Aquatics Center. Several members of the Lion's Club, staff of Montgomery County Public Schools, and staff of Christiansburg Aquatic Center, were present in support of the Blacksburg Breakfast Lion's Club 2nd Grader Swim Lesson Program.

Director of Public Relations Melissa Powell reported that the Blacksburg Breakfast Lion's Club had begun the 2nd Grader Swim Lesson Program as a way to give back to the community by making free swim lessons available to community children through the Christiansburg Aquatic Center. The program is offered to all second graders in Montgomery County, with over 660 participants in 2015 and 750 in 2016. In 2016, donations by the Lion's Club allowed for four swim lessons per student, and Ms. Powell shared photographs of students participating in the program. Town Council thanked the Lion's Club for initiating the program, and the aquatic center, school system, and families, for supporting the program. Councilman Collins said Council discussed this program during its recent retreat and praised it as an important community service, and as a way to draw people to the aquatic center. He went on to encourage the aquatic center to challenge other community organizations to match the Lion's Club initiative to expand the program, or to initiate other community service programs. Councilman Hall spoke to the mortality statistics in the state from drowning, especially among the second-grader age group. He expressed that efforts to empower young children through free swim lessons demonstrated the proactive nature of the community, and reinforced Montgomery County's profile as a leader in initiatives designed to strengthen and build the community. Councilman Huppert said his grandchild participated in the program. During one of his visits with his grandchild, Councilman Huppert said he was told by a lifeguard that this was the first time some of the participants had ever been in a pool. Councilman Huppert said he hoped the program would be a catalyst for families becoming involved in learning to swim. Councilman Stipes said drowning was an important issue for children, and the 2nd Grader Swim Lesson Program was an effort that could significantly reduce the drowning risk for those who participate. He stressed that leaders of the program may never know the impact the lessons may have on participants' lives. Councilman Showalter said he appreciates what the Lion's Club has offered the community through the program, and he called attention to the many programs offered at the aquatic center, including adult swim lessons, designed to educate and empower individuals. Mayor Barber expressed appreciation for the partnerships between the Town and various civic/non-profit clubs, schools, and citizens, which serve to strengthen the entire community. Council thanked the Lion's Club for its efforts in providing an important community service to Montgomery County.

VII. OLD BUSINESS

- A. Council action on:

1. Conveyance of a .069 acre portion of Stone Street to Kroger Limited Partnership I. The Public Hearing was held on November 22, 2016. Councilman Stipes made a motion to approve the conveyance as presented, seconded by Councilman Hall. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
2. Right of Way Vacation and Easement Relocation Plat from Records for Kroger Limited Partnership 1 hereby vacating a 0.069 Acre Portion of Stone Street and Portions of Public Utility Easements, 1 Lot, 555 North Franklin Street. This matter pertains to the land conveyance above. Councilman Stipes made a motion to approve the right-of-way vacation and relocation plat as presented, seconded by Councilman Hall. Council was polled as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

VIII. NEW BUSINESS

- A. Three reappointments to the Aquatic Advisory Board. Director of Aquatics Terry Caldwell introduced the members present for reappointment: Jeremy Williams, Shirley Hallock, Karen Drake. Councilman Showalter stressed the importance of member attendance at scheduled meetings, and Town Manager Biggs reported that each member had met attendance requirements set forth in Town policy. Council voted on each reappointment individually as follows:

Councilman Showalter made a motion to reappoint Karen Drake to serve another four-year term on the Aquatic Advisory Board to expire December 31, 2020, seconded by Councilman Hall. Council was polled as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

Councilman Hall made a motion to reappoint Shirley Hallock to serve another four-year term on the Aquatic Advisory Board to expire December 31, 2020, seconded by Councilman Hall. Council was polled as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

Councilman Showalter made a motion to reappoint Jeremy Williams to serve another four-year term on the Aquatic Advisory Board to expire December 31, 2020, seconded by Councilman Collins. Council was polled as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

Council thanked each appointee for their willingness to serve the Town in this capacity.

- B. North Franklin Street/Cambria Street Intersection Improvement Engineering Design Contract (subject to VDOT review). Town Attorney Fontana reviewed with Council the updated version of the contract, and explained that the changes pertained to indemnification provisions, debarment status, and safety precautions, but did not change the dollar amount of the proposal. A copy of the updated contract was provided to Council in the agenda packet for review. The contract has been submitted to VDOT for review, and Council approval would be subject to VDOT changes, per Attorney Fontana. Brian Shook, 215 Roudabush Drive, asked for clarification of the proposal. Director of Engineering Wayne Nelson explained that the contract was for professional services to assist in studying and providing a recommendation on the reconfiguration of the Cambria Street intersection and North Franklin Street corridor. Councilman Hall made a motion to approve the North Franklin Street/Cambria Street Intersection Improvement Engineering Design Contract (subject to VDOT review), seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
- C. Water/Sewer Rate Study Contract Approval. Town Manager Biggs reported that the Town utilized the procurement process to secure proposals for a Water/Sewer Rate Study. Draper Aden submitted the lowest bid at \$33,700, which, according to Mr. Biggs, was acceptable due to the complex nature of the rate structure and the rate changes in costs of raw water, as well as the debt structure. The study will focus on the rate structure, and finance policy compliance. Councilman Hall made a motion to approve the Water/Sewer Rate Study Contract with Draper Aden, at a fee of \$33,700, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. Director of Engineering Wayne Nelson said the accelerated schedule for the study provided for a completion date in early February 2017, depending on the Town's ability to provide information needed for the study. Councilman Stipes said he has questioned the need for a water/sewer rate study in the past, and he asked Mr. Biggs if he thought the study was a good idea. Mr. Biggs responded that the rate study was an important project, especially with the challenges currently faced in participating in the upgrade of the regional water facility.

IX. COMMITTEE REPORTS

A. Street Committee

1. Boundary Line Relocation Plat Revising the Boundaries of Tax Map Numbers 404-A-3H, 404-1-3C, and 404-1-3B, 3 Lots: 70, 75, and 80 Lynn Drive, N.W. Councilman Stipes reported that the request was to reconfigure four existing lots into three lots to be divided among family members. The Street Committee has studied the request and found it to be in conformity with Town ordinance. See Council action below.
2. Plat of Subdivision of Tax Parcel 500-(A)-5M of the Christiansburg Industrial Park, Phase VIII, 2 Lots, situated along Industrial Drive, N.E. and Houchins Road, N.E. Councilman Stipes reported on the request to divide one parcel into two lots for Collision Plus. The Street Committee has studied the request and found it to be in conformity with Town ordinance. A site plan has been submitted for parcel one for a contractor storage yard. See Council action below.
3. Plat Showing Subdivision of Lot 3 and part of Lot 4, Hagan-Thompson Subdivision being Tax Parcel 527-(A)-179, 2 Lots, 211 Hagan Street, N.E. Councilman Stipes reported that the request was to

subdivide one lot into two similar sized building lots. The Street Committee has studied the request and found it to be in conformity with Town ordinance. See Council action below.

4. Plat Showing Boundary Line Vacation and Relocation Between Lots 66, 67, 67A, 68, and 69 East Park Addition and Tax Parcel 528-(A)-3, 3 Lots, 235, 245, and 255 Economy Street, N.E. Councilman Stipes explained that the request was to vacate/relocate lot lines to create three lots from five. The Street Committee has studied the request and found it to be in conformity with Town ordinance. See Council action below.

Councilman Stipes made a motion to approve items #1 - #4 under Street Committee reports, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

5. Street Signage and Safety on Robin Road and Carson Drive. Councilman Stipes reported that the Town received a citizen request for street signage to address safety concerns over limited sight distance at the intersection of Robin Road and Carson Drive. The Street Committee has reviewed the request, and Town staff will study the matter and provide a recommendation to Council in January 2017.
6. Other items. None.

X. STAFF REPORTS

A. Town Manager Steve Biggs:

1. Interviews for Planning Commission applicants have been scheduled for January 10, 2017 at 5:30 p.m., with a 15-minute interview time for each of the four applicants.
2. Business Plan for North Christiansburg Regional Park. Councilman Hall reported that the Recreation Advisory Commission supported a joint meeting with Council to present and discuss the business plan. Council agreed to present the business plan in a joint meeting with the Recreation Advisory Commission on January 17, 2017 from 6 – 8:00 p.m. at the recreation center. Councilman Huppert recommended inviting Montgomery County to participate in the meeting, since the county is expected to have financial interest in the park. Feeling it was too early in the process to involve the County, it was the consensus of Council to only meet with the Recreation Advisory Commission at this work session.

B. Town Attorney

C. Other Staff

XI. COUNCIL REPORTS

- A. Councilman Huppert provided Council with a flyer advertising a New Year's Eve family event at the aquatic center. He complimented the Town on the downtown Christmas lights and decorations.
- B. Councilman Showalter complimented the Town on the downtown Christmas lights and decorations. He then spoke about the success of the recently held Christmas Parade and Farmers' Market, expressing that the events were a great way to bring people downtown and build the community. Councilman Showalter requested that meeting minutes of the Recreation Advisory Commission and the Aquatic Advisory Board be included in agenda packets for Council review.
- C. Councilman Stipes – No report.
- D. Councilman Hall reported on the recent Recreation Advisory Commission meeting and commended the staff's role in the youth programs, specifically noting Supervisor of Youth Athletics Chuck Muncy's role in youth basketball. He echoed previous comments on the downtown Christmas decorations, and the success of the downtown Christmas celebration. He then asked the Street Committee to study traffic concerns on Independence Boulevard that involve large moving/commercial type trucks parked along the side of the street partially blocking vehicle lanes. Town Manager Biggs noted that the concern could be addressed as an enforcement issue by the Police Department.

- E. Councilman Bishop thanked Town staff for setting up for the Christmas Parade, including the placement of barricades, and he asked Town Manager Biggs to pass his appreciation along to the appropriate staff members.
- F. Councilman Collins thanked the Police Department, Fire Department, and Rescue Squad for including Council in their Christmas celebrations. He then expressed his appreciation for all who participated in making the Christmas Parade a success.
- G. Mayor Barber expressed his appreciation for the comments on the Christmas Parade, and he gave a special thanks to his wife, Erlene, for her involvement, Justin Sheppard and his crew for preparing for the parade, Sarah Belcher for organizing the Christmas Farmers' Market, and Channel 7 for filming parts of the evening's activities. He noted that there was good turn-out, even though several vendors and parade participants cancelled due to the extreme cold. Mayor Barber then noted that Council was provided a copy of the minutes of the Kiwanis discussion of the Kiwanis Park Lease, and he offered to answer questions of Council regarding the information. He then informed Council that Town Manager Biggs was working on a compilation of Council appointees and expiration dates for Council's information. Councilman Collins, Hall, and Showalter, recommended that attendance and pay be included in the compilation. Councilman Showalter commented that he would like Council to review the attendance policy for appointees for possible modification.

XII. OTHER BUSINESS

- A. Discussion regarding the regular Council meeting scheduled for December 27, 2016. Mayor Barber reported that Council interest had been expressed in cancelling the December 27, 2016 Council meeting. Town Manager Biggs said cancelling the meeting would not create conflict with planning or administrative staff. The monthly bill list would be presented to Council for approval in January as "bills paid". Councilman Hall made a motion to cancel the December 27, 2017 Council meeting, seconded by Councilman Stipes. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
- B. Consideration of scheduling a joint meeting with Christiansburg Institute in January 2017. Councilman Stipes reported that Christiansburg Institute was organizing a joint meeting with its alumni, Christiansburg, Montgomery County, and Virginia Tech, tentatively for January 31, 2017. CI has asked for an idea of who was able to attend before proceeding with plans. Time details would be made available at a later date. All of Council indicated an interest in attending the joint meeting.
- C. Closed Meeting:
 - 1. Showalter made a motion to enter into a Closed Meeting under (1) Virginia Code Section 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The Closed Meeting pertains to property located on Industrial Drive. The motion was seconded by Councilman Hall and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
 - 2. Reconvene in Open Meeting.
 - 3. Certification. Councilman Showalter moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting, seconded by Councilman Hall. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Stipes – Aye.

4. Council action on the matters. Councilman Hall made a motion to extend the contractual condition regarding construction of an industrial building with a Certificate of Occupancy until June 30, 2018, as requested by SHAH Development, LLC. Councilman Collins seconded the motion and Council voted as follows: Bishop – Nay; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

XIII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:45 P.M.

Michele M. Stipes, Clerk of Council

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
JANUARY 10, 2017

ITEM TITLE:
Monthly bills

DESCRIPTION:
Bills to be paid for the months of November & December 2016.

POTENTIAL ACTION:

DEPARTMENT:
Finance

PRESENTER:
Valerie Tweedie, Finance Director

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:

TOWN OF CHRISTIANBURG		
BILLS PAID FOR THE MONTHS OF	NOVEMBER AND DECEMBER	
ADAMS CONSTRUCTION CO.	6,167.11	ASPHALT MIX FOR ROAD REPAIRS
ALGONQUIN PRODUCTS COMPANY	483.93	
ALL SEASONS PEST CONTROL, INC	85.00	
AMELIA ELIZABETH TUCKWILLER	50.00	
AMERICAN CASTING & MFG CORP	287.30	
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	285.00	
ANDERSON & ASSOCIATES INC	4,500.17	ENGINEERING SERVICES TRAIL PLANNING STUDY 3067.76; AND CHRISMAN MILL CROSSING 1250.01; W. MAIN WATER IMP 182.
ANGLE FLORIST	60.00	
ANN CARTER	120.00	
AQUALAW PLC	184.00	
ARC3 GASES	171.00	
ATLANTIC EMERGENCY SOLUTIONS, INC	998.07	
AUTO ZONE, INC	177.05	
AUTOMATION CREATIONS, INC.	93.75	
AW DIRECT, INC.	431.45	
B & B QUALITY FENCING	45.00	
B & K TRUCK ACCESSORIES	230.00	
BALLPARK SIGNS	3,225.00	AQUATIC BROCHURES
BANE OIL COMPANY, INC	3,133.19	OFF ROAD DIESEL
BASHAM OIL COMPANY	688.40	
BKT UNIFORMS	680.69	
BOB'S REFUSE SERVICE, INC.	220.00	
BOUND TREE MEDICAL, LLC	4,784.45	RESCUE MEDICAL SUPPLIES
BOXLEY ASPHALT, LLC	846.63	
BRAME SPECIALTY COMPANY INC.	1,600.98	JANITORIAL SUPPLIES
BROWNELLS, INC.	267.95	
BSN SPORTS COLLEGIATE PACIFIC	137.50	
BUSINESS ORIENTED SOFTWARE SOLUTIONS, INC	13,888.00	COMPUTER MANAGEMENT SOFTWARE
CAMBRIDGE COMPUTER SERVICES, INC	7,807.67	SUPPORT FOR SANS SYSTEMS
CARDINAL BLUEPRINTERS, INC.	350.00	
CARGILL, INC.	23,339.07	DEICER SALT FOR ROADS
CAROLINA INDUSTRIAL EQUIPMENT	279.15	
CARTER MACHINERY	1,713.48	EQUIPMENT REPAIRS
CAVALIER EQUIPMENT CORPORATION	306.82	
CHA CONSULTING INC	15,909.13	CONSULTING SERVICES BIOSOLID MGT, PRETREAT ASSISTANCE, FOG PLAN SAMPLE COLLECTIONS AND REPORTING
CLARK NEXSEN, INC	11,131.15	6690.33 DWTN GRANT HBT PH IID 4440.82
CMC SUPPLY, INC.	5.34	
COGSDALE SYSTEMS INC.	1,800.00	SUPPORT SERVICES
COLORADO TIME SYSTEMS	6,640.00	BACKSTROKE TIMING EQUIPMENT AQUATICS
COPPERHEAD GRAPHICS	1,260.00	STRIPING AND GRAPHICS NEW AMBULANCE
CORPORATE BENEFIT CONSULTANTS	2,000.00	OPEB VALUATION
CRAIG STEWART MOORE	90.00	
CRAIG'S FIREARM SUPPLY, INC	6,771.52	NIGHT VISION EQUIPMENT PD
D J R ENTERPRISES	4,125.44	RECREATION DEPT YOUTH BASKETBALL
DAVID FRANUSICH	60.00	
DEHART TILE CO., INC.	1,165.00	TILE ENTRY WAY AT RECREATION CENTER
DIVING ENTERPRISES, LTD	2,566.02	RESCUE DIVE EQUIPMENT
DOMINION DOOR & HARDWARE INC	815.00	
DON MARK LAYNE	50.00	
DUNCAN FORD MAZDA	93,862.89	3 NEW VEHICLES PUBLIC WORKS (1) F250 (2) F150'S
EAST COAST EMERGENCY VEHICLES, LLC	1,424.28	
EAST COASTERS BICYCLE SHOP, INC	38.00	
EEE CONSULTING, INC	12,425.00	ENGINEERING SERVICES 10665. MS4 PROGRAM SUPPORT 1760 BROWN CHURCH LUCAS
ELECTRICAL SUPPLY CO	1,807.58	SUPPLIES FOR MAINTENANCE OF TOWN FACILITIES
ELITE FABRICATION & MACHINE	248.00	
EMS MANAGEMENT & CONSULTANTS, INC	3,186.99	3RD PARTY BILLING FEE
EMS, INC	460.00	
ENTRE COMPUTER CENTER	1,664.00	INSTALL GEIST MONITORING EQUIPMENT
ENVIRONMENTAL EXPRESS, INC	36.28	
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	15,000.00	BIOSOLID MANAGEMENT
EVOQUA WATER TECHNOLOGIES, LLC	5,700.00	REPAIRS AT TREATMENT PLANT
EXCEL TRUCK GROUP	2,674.04	TRUCK REPAIRS
FAMILY MEDICINE OF BLACKSBURG LLC	2,514.00	DRUG TESTING AND SCREENINGS

TOWN OF CHRISTIANBURG		
BILLS PAID FOR THE MONTHS OF	NOVEMBER AND DECEMBER	
FENTON PUMP SERVICE, INC	300.00	
FERGUSON ENTERPRISES, INC.#75	29,017.75	PARTS AND PIPE FOR WATER AND WASTE WATER
FIRE SAFETY PRODUCTS, INC	965.51	
FIREHOUSE SOFTWARE	2,870.00	SOFTWARE FOR FIRE DEPARTMENT
FISHER SCIENTIFIC CO.	328.68	
FITNESS CONCEPTS, INC.	405.00	
FLEET ONE, LLC	19,656.08	FUEL TOWN VEHICLES
FLEET PRIDE, INC	5,766.14	PARTS FOR EQUIPMENT AND VEHICLE REPAIRS
FLINT TRADING, INC.	2,995.74	PAVEMENT MARKINGS
FULL SOURCE, LLC	290.92	
G/A SAFETY SUPPLY, INC	1,606.61	SAFETY SUPPLIES PW
GALLS, AN ARAMARK COMPANY	2,691.14	UNIFORMS AND SUPPLIES PD
GAME TIME, INC	1,190.71	BENCHES FOR HUCKLEBERRY TRAIL
GATES FLOWERS AND GIFTS, LLC	201.90	
GAY AND NEEL, INC.	9,597.50	ENGINEERING SERVICES TRUMAN WILSON PROPERTY DEVELOPMENT PLANS
GEMPLER'S INC.	162.72	
GILDAY ENTERPRISES	22,974.75	HBT EXTENSION IID CONSTRUCTION SERVICES
GRAINGER	625.79	
GRANTURK EQUIPMENT CO., INC	464.01	
GUYNN & WADDELL, P.C.	2,604.39	LEGAL SERVICES
HACH COMPANY	639.67	
HALL'S GARAGE DOORS	1,870.00	REPAIR DOOR AT RESCUE STATION
HANDY RENTALS, INC	489.50	
HARPER AND COMPANY INC.	3,755.00	SUPPLIES FOR WWTP
HARVEY CHEVROLET CORP.	79.65	
HARVEY CHRYSLER DODGE JEEP, INC	2,617.56	REPAIRS 2011 CHARGER PD
HIGHWAY INFORMATION MEDIA, LLC	360.00	
HIGHWAY MOTORS, INC.	810.54	
HOSE HOUSE, INC.	42.05	
HURT & PROFFITT, INC	537.50	
INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS	102.00	
INTERNATIONAL CODE COUNCIL	197.00	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	394.22	
JAMES RIVER EQUIPMENT-SALEM	176.46	
JAMES T DAVIS AUTO FINISHES	33.45	
JENNIFER SOWERS	90.00	
JEREMY MADISON WILLIAMS	50.00	
JORDAN OIL CO., INC.	4,101.29	FUEL FOR FIRE AND RESCUE
JOSHUA B. COOK	905.00	
KAREN L DRAKE	50.00	
KIMBALL MIDWEST	406.48	
KING-MOORE, INC	3,372.50	IT CONSULTANT
KLINGSPOR ABRASIVES, INC	105.57	
KUSTOM SIGNALS, INC.	194.00	
LANCASTER, INC.	65.00	
LANDSCAPE SUPPLY INC.	1,792.50	MATERIALS FOR MAINTAINING ATHLETIC FIELDS RECREATION DEPT
LIBERTY FIRE SOLUTIONS, INC	4,410.00	REPLACE VALVE AT RESCUE STATION ON SPRINKLER SYSTEM
LITTLE RIVER POOL AND SPA, INC	1,274.45	
LOWES HOME CENTERS, INC.	3,042.49	VARIOUS SUPPLIES FOR TOWN DEPARTMENTS AND MAINTENANCE OF FACILITIES
MARKETING ON MAIN STREET LLC	3,737.54	UNIFORMS AND BLANKETS RESCUE DEPT
MATTHEW JOHN BEASLEY	120.00	
MCCORMICK TAYLOR, INC	4,850.39	ENGINEERING SERVICES FALLING BRANCH ROAD
MCGRADY-PERDUE HEATING & COOLING, INC	2,130.00	REPAIRS SCATTERGOOD DRIVE
MEADE TRACTOR	609.84	
MONTGOMERY COUNTY CHAMBER OF	1,995.00	CHRISTIANBURG AD FULL PAGE QUALITY OF LIFE MAGAZINE
MONTGOMERY DISTRIBUTORS	92.00	
MOORE MEDICAL CORP.	4,338.67	SUPPLIES RESCUE
NAFECO INC	3,018.75	DECON SHOWER FIRE DEPT
NETWORKFLEET INC	240.45	
NEW RIVER ENGRAVING	135.00	
NEW RIVER REGIONAL DRUG TASK	4,500.00	ANNUAL SUPPORT
NORFOLK SOUTHERN CORPORATION	501.00	
NORTHWEST HARDWARE CO INC	77.37	
OLD DOMINION BRUSH	3,049.54	REPAIR PARTS FOR EQUIPMENT REPAIR AND MAINTENANCE

TOWN OF CHRISTIANBURG		
BILLS PAID FOR THE MONTHS OF	NOVEMBER AND DECEMBER	
OLD TOWN PRINTING & COPYING	222.69	
O'REILLY AUTO PARTS	487.39	
OUTDOOR POWER EQUIPMENT	1,099.95	
P.F. PETTIBONE & CO.	283.85	
PC LAND, INC.	32.00	
PET WASTE ELIMINATOR	128.00	
PETERS AQUATICS	62.75	
PILOT FASTENERS LTD	126.61	
PLAYGROUND SPECIALISTS, INC	3,629.00	BENCH AND BOARDER FOR PLAYGROUND
POWER ZONE	270.19	
PRECISION GLASS & UPH. INC.	404.94	
PROFESSIONAL COMMUNICATIONS	2,266.20	MOBILE RADIOS; PARTS AND REPAIRS
QUALITY TIRE & BRAKE SERVICE	2,046.50	TIRE REPAIR AND REPLACEMENTS
QUILL CORP.	49.90	
R. J. MERKEL, INC.	6,848.00	PAVEMENT MARKINGS
RADWELL INTERNATIONAL, INC	627.85	
REACH SPORTS MARKETING GROUP, INC	1,175.00	
RGA, LLC	1,216.00	
RICHARD HILDING JOHNSON	90.00	
ROBERT CHARLES MILLER	250.00	
ROBERTS OXYGEN COMPANY, INC	490.00	
ROBINSON FARMER COX ASSOCIATES, PLLC	28,000.00	ANNUAL AUDIT FEE
ROPHO SALES INC	1,702.00	
SAFETY & COMPLIANCE SERVICES, INC.	1,080.00	
SANICO, INC	10,671.07	JANITORIAL SUPPLIES
SAUNDERS SERVICE & REPAIR, LLC	75.00	
SERVICEMASTER COMMERCIAL CLEANING	5,658.00	DEEP CLEANING AQUATIC CENTER
SHADE TREE REPAIR LLC	200.00	
SHELOR MOTOR MILE	1,695.83	VEHICLE REPAIRS
SHERWIN-WILLIAMS	10.01	
SHIRLEY C HALLOCK	50.00	
SHRED-IT US JV LLC	309.65	
SHRM	190.00	
SIGN-A-RAMA	944.35	
SIMPLEXGRINNELL LP	3,355.00	FIRE ALARMS AT FIRE DEPT
SNAP-ON TOOLS	69.15	
SOUTHERN STATES	288.96	
STAPLES BUSINESS ADVANTAGE	635.94	
STATE ELECTRIC SUPPLY CO.,INC.	3,499.67	ELECTRICAL SUPPLIES FOR MAINTENANCE OF TOWN FACILITIES
STEEL SERVICES, INC.	162.39	
STEVEN CARLYLE SIMMONS	50.00	
STEVEN WAYNE HALL	80.00	
SUBURBAN PROPANE, L.P.	3,524.38	FUEL FOR WWTP
SURE-FLO, INC.	1,116.00	
SYDNOR HYDRO, INC	42,720.00	EFFLUENT PUMP REPLACEMENT WWTP
TACY NEWELL	90.00	
TAYLOR OFFICE & ART SUPPLY,INC	4,416.21	OFFICE SUPPLIES VARIOUS DEPTS.
TEMPLETON-VEST	2,123.00	REPAIR FIRE ALARMS
TENCARVA MACHINERY CO.	454.80	
TESSCO	37.18	
THE GUN SHOP	497.98	
THE JACK-MAN, LLC	1,147.75	
THE ROANOKE TIMES	4,130.00	JOB POSTING AND PUBLIC HEARING POSTINGS IN NEWSPAPER
THOMPSON TIRE & MUFFLER	3,104.80	TIRE REPAIR AND REPLACEMENTS VEHICLES AND EQUIPMENT
TIDY SERVICES	70.90	
TNT TRAFFIC SAFETY	2,660.00	VDOT CERTIFICATION COURSE
TOWN OF BLACKSBURG	197,420.75	BT TRANSIT 1ST, 2ND AND THIRD QTR INVOICES
TRANE	23,786.48	MAINTENANCE AGREEMENT REC CENTER
TREASURER OF VIRGINIA	577.50	
TRITECH SOFTWARE SYSTEMS	1,200.00	
TUNSTALL CHENAULT POWERS, JR.	90.00	
ULINE	132.71	
UNIFIRST CORPORATION	280.25	
UNITED RENTALS,INC.	682.64	

TOWN OF CHRISTIANBURG		
BILLS PAID FOR THE MONTHS OF	NOVEMBER AND DECEMBER	
USA BLUE BOOK	615.99	
VA INFORMATION TECHNOLOGIES AGENCY	40.08	
VEST'S SALES & SERVICE, INC.	517.00	
VIRGINIA BUSINESS SYSTEMS	247.08	
VIRGINIA FIRE CHIEFS ASSOCIATION	353.84	
VIRGINIA DEPT OF TRANSPORTATION	29,135.20	PAVEMENT RATING CONTRACT
VIRGINIA UTILITY PROTECTION SERVICE, INC	269.85	
WADES FOODS INC.	945.35	
WELLS CONSTRUCTION CO., INC.	188,495.20	CONSTRUCTION SERVICES, BROWN CHURCH LUCAS
WILLIAMS SUPPLY INC.	5,135.34	VFD DRIVE FOR GBT WWTP
WILSON BROTHERS INCORPORATED	1,822.95	PARTS FOR REPAIR AND MAINTENANCE OF EQUIPMENT AND VEHICLES
WORLDATWORK	4,485.00	CONTINUE EDUCATION TRAINING FOR HR
ZEP MANUFACTURING CO	347.30	
TOTAL BILLS PAID DECEMBER 29, 2016	1,042,349.59	

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

NOVEMBER AND DECEMBER

VENDOR	AMOUNT PAID	DESCRIPTION
COUNTY OF PULASKI	500.00	NRVCIT
DIRECTV	194.22	
EXXON MOBIL	76.70	
FLOYD COUNTY SHERIFF'S OFFICE	250.00	NRVCIT
GATES FLOWERS AND GIFTS	94.00	
GILES COUNTY ADMINISTRATION	300.00	NRVCIT
LANCASTER, INC	201.76	
LOGO HUB	482.20	
PEARISBURG POLICE DEPARTMENT	100.00	NRVCIT
PULASKI POLICE DEPARTMENT	18.75	NRVCIT
RADFORD UNIVERSITY	75.00	NRVCIT
TOWN OF CHRISTIANBURG	644.51	cty fire gas/diesel November /
TOWN OF PULASKI	1,262.50	NRVCIT
VIRGINIA TECH POLICE DEPARTMENT	400.00	NRVCIT
TOTAL PAID BILLS	4,599.64	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	NOVEMBER AND DECEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
AIRGAS NATIONAL CARBONATION	1,466.58	AQUATIC SUPPLY
ANGLE FLORIST	30.00	
ANTHEM BLUE CROSS BLUE SHIELD	178,878.99	EMPLOYEE HEALTH INSURANCE
ANTHEM LIFE INSURANCE COMPANY	3,220.27	EMPLOYEE LIFE INSURANCE
APPALACHIAN POWER	102,223.82	UTILITY BILLS
ARROW INTERNATIONAL INC	1,659.78	RESCUE SUPPLIES
AT & T	616.38	
ATMOS ENERGY	8,800.08	ENERGY BILLS
AUDIOTRONICS	4,901.37	
BB&T	6,335.00	AUTO AND UMBRELLA PACKAGE INSURANCE
BMS DIRECT	6,253.64	NEWSLETTER 1253.64 POSTAGE WATER BILLS 5000
BOSTON MUTUAL LIFE INS	1,657.40	EMPLOYEE WITHHELD INSURANCE
BLUELINE CONSULTANTS LLC	2,199.60	SUPPLIES FOR PD
BMS DIRECT	5,000.00	POSTAGE JANUARY WATER BILLS
BOXLEY ASPHALT	834,663.53	ANNUAL PAVING PROGRAM
BREKFORD INTERNATIONAL	479.00	
BRIGHT PERSONNEL SERVICES	1,087.02	FARMERS MARKET
CARDMEMBER SERVICES	73,969.71	EQUIPMENT AND SUPPLIES34253.36 DUES 3126. SCHOOLS7400.19 TRAVEL20985.89 SOFTWARE3236.87 UNIFORMS 93.99 FIRE/RESCUE RECRUITING 5005.56 NOV AND DEC BILLS
CHANDLER CONCRETE	1,682.16	CONCRETE FOR PW PROJECTS
CANON FINANCIAL SERVICES INC	390.92	COPIER MAINTENANCE
CITIZENS	2,665.00	INTERNET SERVICES
COLD STONE CREAMERY	96.00	
COLONIAL LIFE & ACCIDENT INSURANCE	1,085.28	EMPLOYEE WITHHELD INSURANCE
COLUMBIA SAFETY	6,375.00	JACKETS RESCUE
CONCRETE PIPE CAST	2,047.94	MANHOLE COVERS AND SUPPLIES
COPPERHEAD GRAPHICS	550.00	
DE LAGE LANDEN	768.00	
DELL MARKETING	359.94	
DELTA DENTAL	7,002.97	EMPLOYEE DENTAL COVERAGE MONTH
DELUXE BUSINESS CHECKS	368.48	
DONS AUTO CLINIC	627.49	VEHICLE REPAIRS AND MAINTENANCE
DIVING ENTERPRISES LTD	14,032.39	4 DRY DIVE SUITS AND EQUIPMENT
DUES AND MEMBERSHIP	35.00	
EDIBLE ARRANGEMENTS	374.84	
ELIZABETH RIVER TUNNELS	3.75	
EXXON MOBIL	225.08	
FEDERAL EXPRESS	121.44	
FITNESS CONEPTS INC	160.00	
GABLES OF CRAB CREEK LLC AND RV REPAIR	753.18	REPAIR TRAILER ROOF ON SAFTEY TRAILER
GENWORTH LIFE INSURANCE COMPANY	346.35	EMPLOYEE WITHHELD INSURANCE
GOV DEALS	242.25	
GOVERNMENT FINANCE OFFICERS ASSOCIATION	585.00	
HALEY AUTO MALL	93,234.00	3 NEW PD VEHICLES
HI-D-HO DOG TRAINING	1,560.00	
HOME DEPOT CREDIT SERVICES	1,123.63	MISC SUPPLIES FOR REPAIRS AND MAINTENANCE OF FACILITIES
KEY RISK INSURANCE	35,245.77	WORK COMP INSURANCE
KROGER	918.15	
LINKOUS CHELISTA	240.00	
LUMOS NETWORKS INC	974.48	
MARYLAND INSTITUTE OF CRIMINAL JUSTICE	16.00	
MEADE TRACTOR	319.66	
MICHAEL SHROYER	200.00	
MID ATLANTIC WASTE SYSTEMS	234.49	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	NOVEMBER AND DECEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
MONTGOMERY CHAMBER OF COMMERCE	1,499.00	
MONTGOMERY REGIONAL (RECYL)	28.00	
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	35,390.72	SOLID WASTE DISPOSAL TIPPING FEES
MOTION PICTURE LICENSING INC	819.16	
MOTOROLA	237.20	
NEW RIVER VALLEY PIZZA LLC	440.39	AQUATICS BDAY PARTIES
PAWN PLUS	6,380.00	SUPPLIES PD
PETTY CASH	263.33	
PITNEY BOWES	965.04	
PRICE BUILDERS	48,587.21	FINAL PAYMENT PD THIRD FLOOR RENOVATIONS
PURCHASE POWER	3,000.00	POSTAGE FOR POSTAGE MACHINE
RADWELL INTERNATIONAL	143.50	
RGA LLC	500.00	
REFUND FEES REC DEPT	233.00	
REFUND EMS THIRD PARTY	97.09	
REFUND WATER	716.77	
REFUND TAXES	113.44	
REIMBURSEMENTS- EMPLOYEE MISC	241.74	
RE MICHAEL	59.98	
ROANOKE TIMES	3,285.14	JOB POSTINGS AND HEARINGS
SAMS CLUB	584.89	SUPPLIES FOR SPECIAL EVENTS RECREATION CENTER
SCHOOLS	500.00	hr 276 rec 40 STREETS 99 REC 85
SCHNEIDER ELECTRIC	592.00	
SCI MED WASTE SYSTEMS INC	90.00	
SELECTIVE INSURANCE	56,421.47	COMMERCIAL PACKAGE INSURANCE 2 MONTHS
SHENTEL	401.72	
SHENANDOAH VALLEY WATER	53.15	
SISSON & RYAN LLC	11,616.24	SAND GRAVEL FOR STREET/WATER PROJECTS
SOUTH EASTERN SECURITY CONSULTANTS	495.00	
SPRINT	103.46	
STAND ENERGY	5,477.00	GAS FOR AQUATICS
START INC	25,740.00	PARADE BARRICADES
SUBLIME ENTERPRISES LLC	150.00	
SUPER SHOES INC	781.43	
SURF-N-TURF INC	577.00	
THOMSON REUTERS	112.20	
TRACTOR SUPPLY	449.04	
TRANE	6,828.80	
TRAVEL	3,987.12	rescue 551.20 IT 600.61 PD 308.56 ADMIM 125.35 ENG 611.27 FIN 732.83
TREASURER OF VIRGINIA	604.00	
TREASURER OF VIRGINIA DMV	130.00	
US CELLULAR	656.24	
VIRGINIA MEDIA INC	30.00	NOTICES OF PUBLIC HEARINGS, BIDS, JOB POSTINGS
VIRGINIA HEALTH CARE WASTE MANAGEMENT	45.00	
VERIZON	16,911.67	PHONE BILLS 5771.69 FOR POLE REPLACEMENT PHONE BILLS 5605.70
VERIZON WIRELESS	12,780.16	AIR CARDS FOR TABLETS AND CELL PHONES 2 MONTHS
VIRGINIA ASSOCIATION OF COUNTIES	661.93	
VOLSAP PLAN ADMINISTRATOR	225.00	FIRE VOLUNTEERS EMPLOYEE AND DONATION FUNDED REITREMENT
TOTAL SPECIAL REVENUE BILLS PAID	4,599.64	
TOTAL PAID BILLS	1,658,569.05	
MONTHLY BILLS PAID 12-29-2016	1,042,349.59	
GRAND TOTAL	2,705,518.28	



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
INTRODUCTIONS AND PRESENTATIONS

Meeting Date:
JANUARY 10, 2017

ITEM TITLE:
Recognition of the Montgomery County Christmas Store

DESCRIPTION:
Recognizing the Montgomery County Christmas Store for assisting low-income families in Montgomery County during the Christmas season.

POTENTIAL ACTION:

DEPARTMENT:
Public Relations

PRESENTER:
Melissa Powell, PR Director

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
OLD BUSINESS

Meeting Date:
JANUARY 10, 2017

ITEM TITLE:
Consolidated Annual Performance and Evaluation Report (CAPER)

DESCRIPTION:
The CAPER is an evaluation and performance report detailing accomplishments toward meeting the goals outlined in the 2010-2015 Consolidated Plan. The CAPER compares the actual performance measures with those measures listed in the 2015 Annual Action Plan.

The Public Hearing was held on December 13, 2016.

POTENTIAL ACTION:

DEPARTMENT:
Planning

PRESENTER:
Andrew Warren, Director of Planning

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
NEW BUSINESS

Meeting Date:
JANUARY 10, 2017

ITEM TITLE:

DESCRIPTION:

A request to transfer funds collected on hazardous materials response incidences to the Fire Department Truck Reserve.

POTENTIAL ACTION:

DEPARTMENT:
Finance

PRESENTER:
Valerie Tweedie, Finance Director

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:



ESTABLISHED
NOVEMBER 10, 1792

INCORPORATED
JANUARY 7, 1833

MAYOR
D. MICHAEL BARBER

COUNCIL MEMBERS
SAMUEL M. BISHOP
HARRY COLLINS
R. CORD HALL
STEVE HUPPERT
HENRY SHOWALTER
BRADFORD J. "BRAD" STIPES

TOWN MANAGER
STEVE BIGGS

ASSISTANT TOWN MANAGER
RANDY WINGFIELD

ASSISTANT TO THE TOWN
MANAGER
ADAM CARPENETTI

DIRECTOR OF
FINANCE/TOWN TREASURER
VALERIE L. TWEEDIE,
CPA, CFE, CGFM

CHIEF OF POLICE
MARK SISSON

CLERK OF COUNCIL
MICHELE M. STIPES

TOWN ATTORNEY
GUYNN & WADDELL, P.C.

Town of Christiansburg, Virginia 24073

100 East Main Street ~ Telephone 540-382-6128 ~ Fax 540-382-7338

MEMORANDUM

TO: Town Council

From: Chief Hanks and Valerie Tweedie

Date 1-5-2017

In October and November of this past year we had several serious accidents involving commercial trucks and trailers carrying hazardous materials that our fire department responded to on Interstate 81 and the 460 bypass. We prepared and billed each of these trucking companies for our required response and clean up for a total of \$21,102. To date we have been paid on two of the three incidents \$16,243.

We respectfully request that Town Council consider a motion to allow these recovered funds to be placed in the general fund fire truck reserve account, as well as any future recoveries, to be used for capital acquisitions for the fire department.

Incident list:

- 9-3-2016 I81 overturned tractor trailer
- 10-8-16 overturned tanker on 460 ramp
- 11-8-2016 I81 tractor trailer lumber fire